MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
JULY 23, 2026

The Jefferson County Emergency Communications Authority ("JCECA") Board of Directors met via a virtual Google Meet.

Present:	Director Kevin Biegert Director Mark Goodell Director Andy Kerr Director Dean Villano Attorney Ryan Tharp
Excused:	Director Travis Hopwood
Also, Present:	Jeff Irvin, JCECA Executive Director Tracie Kaminski, Pinnacle Consulting Group, Inc. Shawn Bowie, Pinnacle Consulting Group, Inc. Maylee Barraza, BCC Clerk's Office Jacinda English, Broomfield PD Jennifer Gustin, Jeffcom911 Gina Ramirez, Jeffcom911 Jennifer Sandoval, Jeffcom911 Kevin Garcia, Jeffcom911 Kinde Yetemegn, Jeffcom911 Cherish Moon, Jeffcom911 Sara Gallegos, Westy911 Zeeshan Salmani, City of Lakewood David Dean, West Metro Fire Rescue

Director Goodell called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Biegert duly seconded by Director Goodell, and by unanimous vote, approved the Minutes of the June 25, 2026 meeting.

TREASURER'S REPORT

Mr. Bowie presented the financial report for the first half of 2026, ending in June. Total revenues for this six-month period were $11,991,036 against total expenditures of $10,952,082, resulting in excess revenues of $1,038,954. The ending fund balance was $12,555,223, with a projected year-end cash balance of approximately $10.8 million

The Board upon motion of Director Dean duly seconded by Director Biegert and by unanimous vote, approved the Treasurer's Report for June 2026.

- **Budget Planning and Pro Forma Workbook**: Mr. Irvin and Mr. Bowie reported on the progress of the pro forma workbook, noting an anticipated draft budget of $24.9 million. This budget includes a plug-in for the City of Lakewood's replacement radio request and anticipates a 10% increase for 2027 AOF funds. Mr. Irvin noted that 2027 costs for the L3 Harris and Motorola systems will be higher, though many of these are non-recurring costs.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for the month of July (copy attached).

- **West Metro HVAC Failure**: David Dean requested $216,182.70 in emergency funding assistance to address a critical failure of the HVAC system that cools the radio control room in the 433 S Allison Pkwy building. West Metro. West Metro will contribute 10% of the cost, while the board covers the remainder. Director Biegert emphasized that this facility supports multiple agencies, making it a critical priority, and the request was approved.
- **JFON Fiber Project**: Mr. Irvin presented a request for the "Last Mile" project at West Metro Fire Station 16. This project involves fiber connectivity for an amphitheater, the City of Wheat Ridge's existing offices, the Lutheran campus, and Jefferson County Public Schools.

The Board upon motion of Director Biegert duly seconded by Director Goodell and by unanimous vote, approved the expenditure requests for June in the amount of $1,948,886.86.

ECC PARTNERS REPORT

Emergency Communication Center partners reported the following:

- **Broomfield ECC** – Ms. English reported that the new police department building had its official groundbreaking ceremony earlier in the week. Operationally, the department has an active job posting in anticipation of future staffing changes later in the year.
- **Jeffcom ECC** – Ms. Sandoval reported that Jeffcom's staffing is currently down by 11, though they have an active opening with an academy starting in September. The organization successfully managed a fireworks hotline from July 3rd to July 5th, fielding approximately 1,300 calls. Jeffcom is also in the Request for Proposal (RFP) process for a new Computer-Aided Dispatch (CAD) system and is preparing for the Association of Public-Safety Communications Officials (APCO) conference.
- **Westminster ECC** – Ms. Gallegos thanked Mr. Garcia for completing multiple training sessions for line-level staff regarding Lookout Alert. Westminster 911 added four dispatchers this past week and is currently down by only one staff member.

EXECUTIVE DIRECTOR REPORT

- **Lookout Alert Statistics**: Mr. Garcia reported that a systemwide test on June 3rd resulted in 2,700 new opt-ins, bringing the total to 99,295. The program continues to see community engagement, including a wildland fire presentation attended by over 400 people and a presentation to the Wheat Ridge Optimist Club. Additionally, collaboration with Bill Cassel and the Wheat Ridge Optimist Club will support autism rescue kits, potentially drawing 2,000 additional participants (see https://ngazette.com/noahs-autism-rescue-kits/).

- **Emergency Notification System Redundancy**: Mr. Irvin noted concerns regarding an outage affecting Everbridge, a provider for Integrated Public Alert and Warning System (IPAWS) notifications. The Colorado Council of Authorities (CCOA) is pursuing grant funding for a statewide redundant system using a separate Cooperative Operational Group (COG) to integrate FIPS (Federal Information Processing Standards) codes with the Motorola RAVE notification system. The state can provide assistance with IPAWS notifications in the event of a failure, but the process is cumbersome and time consuming.

LEGAL COUNSEL REPORT

Mr. Tharp provided an update on the CenturyLink application to the Public Utilities Commission to add software-defined wide area network (SD-WAN), wireless, and low-earth satellite paths (Starlink) to the 911 tariff. Through participant negotiations, non-recurring costs were reduced by over $400,000 by challenging CenturyLink's cost calculations and reducing the capital factor from 30% to 9.8% for hardware and 4.9% for labor. A settlement agreement was reached, and participants are awaiting the administrative law judge's ruling. The state will set the statewide 911 fee in early October to cover these tariff expenses, with implementation targeted for March 2027.

NEW BUSINESS

Director Term Extension: Mr. Irvin requested board support for an extension of Director Goodell's term, which expires in September. The board expressed no objections and appreciated Director Goodell's willingness to continue serving. Mr. Irvin will forward a letter to the BCC Chief of Staff requesting that the BCC appoint Director Goodell to an extended term.

ADJOURNMENT

Director Goodell adjourned the meeting.