

MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
APRIL 23, 2026

The Jefferson County Emergency Communications Authority ("JCECA") Board of Directors met via a virtual Google Meet.

Present: Director Kevin Biegert
 Director Mark Goodell
 Director Andy Kerr
 Director Dean Villano
 Attorney Ryan Tharp

Excused: Director Travis Hopwood

Also, Present: Jeff Irvin, JCECA Executive Director
 Tracie Kaminski, Pinnacle Consulting Group, Inc.
 Shawn Bowie, Pinnacle Consulting Group, Inc.
 Maylee Barraza, BCC Clerk's Office
 Jacinda English, Broomfield PD
 Gina Ramirez, Jeffcom911
 Ethan Honaman, Jeffcom911
 Kevin Garcia, Jeffcom911
 Jennifer Sandoval, Jeffcom911
 Kinde Yetemegn, Jeffcom911
 Cherish Moon, Jeffcom911
 Sara Gallegos, Westy911
 Brandon Rood, Jeffco Public Schools
 Mike Weege, Evergreen Fire/Rescue
 John Sebastian, Evergreen Fire/Rescue

Director Goodell called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Biegert duly seconded by Director Milano, and by unanimous vote, approved the Minutes of the February 26, 2026 meeting. The board did not meet in the month of March 2026.

TREASURER'S REPORT

Ms. Kaminski presented the financial statements through March 31st, 2026, showing collections of \$5,401,286 supporting total expenditures of \$5,211,157. The ending fund balance through March was \$11,076,398, and expenditures were largely aligned with Q1 expectations, except for a variance in the special projects line

The Board upon motion of Director Goodell duly seconded by Director Biegert and by unanimous vote, approved the Treasurer's Report for April 2026.

Ms. Kaminski also presented the cash encumbrance report, which recognized expenditures month over month from a cash perspective. This report did not require a motion for approval. Regarding the 2025 audit, all work papers have been submitted and fieldwork questions answered, with the anticipation of having the draft ready for the board's review in May.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for the month of April (copy attached) There was a presentation and discussion regarding the following requests:

JCPS EVHS/EVMS BDA/DAS Project – Mr. Rood and Chief Weege presented a revised expenditure request following a discussion at the previous meeting about the Public Safety Distributed Antenna System project. The new solution was developed in collaboration with Evergreen Fire/Rescue (EVFR) and their technical consultants and includes funding participation from both Jefferson County Public Schools (JCPS) and EVFR.

The project scope involves putting multiple BDAs on Evergreen High School and one BDA for the DTRS system on Evergreen Middle School, with additional equipment for the VHF system. The high school, which has complicated infrastructure, will have three equipment locations and separate fiber-based distributed systems for VHF and DTRS, including 12-hour backup battery systems and lightning protection. JCPS committed to covering additional project costs for core drilling, rooftop penetration, electrical work, and fire alarm integration, estimated to cost roughly \$60,000, funded through capital improvement funds.

The total DTRS system quote was \$267,648, with JCPS requesting \$133,824 (50%) from the JCECA board. The VHF system quote was \$191,200, with EVFR committing to 50% and requesting \$95,600 from the JCECA board. The total joint request presented to the JCECA board for DTRS and VHF system costs was \$229,424. The request was supported by the directors who appreciated that the organizations were providing matching funds and creating a complete solution.

Request for Public Safety GIS Analyst FTE (Westminster): The Westminster ECC requested funding, not to exceed \$104,900 for the remainder of 2026, for a new Public Safety GIS Analyst full-time employee (FTE), with consideration of funding in future budgets. Ms. Gallegos explained that the position is needed because their current GIS support is solely through the city's IT department and needs to be dedicated to public safety for police, fire, and the ECC. The FTE will fall under the ECC structure to ensure dedication and effectiveness, which was deemed a critical point by other board members.

The Board upon motion of Director Goodell duly seconded by Director Biegert and by unanimous vote, approved the expenditure requests for April in the amount of \$3,522,601.34.

ECC PARTNERS REPORT

Emergency Communication Center partners reported the following:

- **Broomfield ECC** – Ms. English reported that Broomfield had a successful National Public Safety Telecommunicators Week. Operationally, they are making progress on scheduling the kickoff meeting for the Carbyne system. Broomfield expects to request funding for their 25% share of unexpected radio infrastructure upgrade work required by

ADCOM to implement a geo-redundant prime site. Broomfield is currently fully staffed with 18 dispatchers, the most they have ever had, with two remaining staff expected to complete training by summertime.

- **Jeffcom ECC** – Ms. Ramirez reported that Jeffcom is undergoing exciting changes, as Executive Director Jeff Streeter retired last month but remains in an advisory capacity, and Mr. Biegert is also assisting during the transition. A new interim executive director will start on Monday. The QA team and operations manager are currently presenting at the Navigator conference, and they plan to hire more emergency communication specialists (ECS) in May.
- **Westminster ECC** – Ms. Gallegos thanked the board for the GIS support and Mr. Garcia for training their supervisors on LookoutAlert. Westminster is currently three dispatchers down and is actively conducting an open hiring process to fill those positions.

EXECUTIVE DIRECTOR REPORT

LookoutAlert – Mr. Garcia presented the Lookout Alert statistics, reporting approximately 94,364 total opt-ins across all participating jurisdictions as of April 2026. The system is showing steady growth, particularly during peak hazard seasons like wildfire red flag season and public safety power shutdown (PSPS) notifications. Kevin Garcia agreed to provide a more detailed breakdown of the opt-in data for specific cities like Broomfield (copy attached).

Director Biegert inquired about the resolution of an issue last year where "all clear" alerts had a wider than intended footprint. Kevin Garcia explained that the issue was due to legacy CodeRED data remaining in the system, which caused messages to overshoot the target area if addresses were incorrectly validated. The decision was made to stop using the CodeRED data and instead supplement notifications through a third-party vendor (RAVE Mobile Reach). The plan moving forward is to conduct an all-system notification in the coming weeks to flush out remaining bad data.

Continuation of Director Biegert's Term – Director Biegert raised the issue of his board term continuation, as they he has departed from Jeffcom and is no longer directly attached to the special district. Director Biegert is willing to finish the duration of the term, and the board agreed that the technical expertise is a great asset. Director Biegert will submit a formal letter to extend the term, following past precedent.

LEGAL COUNSEL REPORT

Mr. Tharp provided an update on legal matters, noting that most current legislative bills do not directly affect 911, and the bill regarding prepaid purchases has passed. At the PUC, CenturyLink filed their network improvement plan for 2026, which uses 911 fee money to improve network redundancy and service quality in non-profitable areas. The board may intervene in the filing to monitor the situation, but not necessarily to heavily contest the plan.

NEW BUSINESS

Discussion of CAD-to-CAD Interoperability: Director Biegert introduced the topic of CAD-to-CAD interoperability, which was highlighted in a recent CBS4 news story about a fire on the Arvada and Westminster border. They noted that the technical solution to bridge the two unique CAD-to-CAD initiatives in the state is not difficult, but the challenge is more business-oriented. Kevin Biegert advocated for board support to drive the effort for interoperability among the three agencies, a sentiment supported by Ms. Gallegos.

ADJOURNMENT

Director Goodell adjourned the meeting.



Management Financial Statements

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2025 and March 31, 2026.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

A handwritten signature in black ink that reads "Tracee L. Kaminski". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Pinnacle Consulting Group, Inc.
April 17, 2026

Offices Located in Loveland and Denver

Main office located at 550 W. Eisenhower Blvd., Loveland, CO 80537
(970)669-3611 (303)333-4380
www.PCGI.com

Serving our clients and community through excellent dependable service.

December 31, 2025 and March 31, 2026

Page 1

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS						
GENERAL FUND						
	(a)	(b)	(c)	(d)	(e)	(d-e)
	2025	2026	2026	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
	Actual	Budget	Actual	3/31/2026	3/31/2026	3/31/2026
Revenues						
9-1-1 fee (ETC)	\$ 21,089,531	\$ 20,621,244	\$ 20,621,244	\$ 4,547,130	\$ 4,271,825	\$ 275,305
9-1-1 fee (prepaid)	1,933,377	2,062,124	2,062,124	502,358	471,506	30,852
PUC Statewide 9-1-1 Trust Reimbursement	943,851	1,031,062	1,031,062	286,699	262,766	23,933
Interest Income	200,095	200,000	200,000	65,095	50,000	15,095
Miscellaneous Income	-	500	500	4.16	125	(121)
Total Revenues	\$ 24,166,854	\$ 23,914,930	\$ 23,914,930	\$ 5,401,286	\$ 5,056,222	\$ 345,064
Expenditures						
Administrative	\$ 390,581	\$ 403,281	\$ 403,281	\$ 76,338	\$ 94,786	\$ (18,448)
Agency Operating Fund - BRO	1,515,775	1,667,353	1,667,353	416,839	416,838	-
Agency Operating Fund - WES	2,526,291	2,778,920	2,778,920	694,730	694,730	-
Agency Operating Fund - JEFFCOM	12,799,877	14,079,865	14,079,865	3,519,967	3,519,966	-
Disaster & Recovery Plan (DRP)	206,260	232,471	232,471	42,453	57,390	(14,937)
GIS System	186,701	184,433	184,433	3,414	2,000	1,414
Line Charges	955,937	878,864	878,864	270,409	219,716	50,693
Notification Systems (ENS)	333,730	367,795	367,795	63,351	63,974	(623)
Special Projects	769,534	1,846,498	1,846,498	123,658	390,022	(266,365)
Total Operating Expenditures	\$ 19,684,686	\$ 22,439,479	\$ 22,439,479	\$ 5,211,157	\$ 5,459,422	\$ (248,266)
Revenues over/(under) Expenditures	\$ 4,482,168	\$ 1,475,451	\$ 1,475,451	\$ 190,129	\$ (403,201)	\$ 593,330
Beginning Fund Balance	7,034,101	10,543,060	11,516,269	11,516,269		
Ending Fund Balance	\$ 11,516,269	\$ 12,018,511	\$ 12,991,720	\$ 11,706,398		
Components of Ending Fund Balance						
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000		
Operating Reserve (25% of Expenses)	4,921,172	5,609,870	5,609,870	5,609,870		
Unrestricted	5,845,097	5,658,641	6,631,850	5,346,528		
Ending Fund Balance	\$ 11,516,269	\$ 12,018,511	\$ 12,991,720	\$ 11,706,398		

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL GENERAL FUND						
	(a)	(b)	(c)	(d)	(e)	(d-e)
	2025	2026	2026	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
	Actual	Budget	Actual	3/31/2026	3/31/2026	3/31/2026
Administration						
Accounting	\$ 75,990	\$ 95,000	\$ 95,000	\$ 11,011	\$ 18,750	\$ (7,739)
Bank Charges	424	5,000	5,000	-	217	(217)
Executive Director (ED)						
401k & Benefits	28,910	26,877	26,877	4,431	6,719	(2,288)
Mileage Reimbursement	20.00	300	300	-	75	(75)
Payroll Tax	11,516	11,671	11,671	1,966	2,918	(952)
Wages & Salaries	148,824	150,075	150,075	24,512	37,518	(13,006)
Insurance	8,210	20,439	20,439	1,304	5,110	(3,806)
Legal	53,282	77,222	77,222	28,664	19,306	9,359
Meeting & Misc						
Admin Web/Listserve	20	-	-	-	-	-
Meeting & Misc - Other	13,630	9,997	9,997	1,325	2,499	(1,174)
Phone/Web Conferencing	152	-	-	-	-	-
Office Supplies & Postage	796	1,085	1,085	356	271	85
Payroll Expenses	5,094	4,874	4,874	2,711	1,219	1,492
Public Web	432	741	741	-	185	(185)
Depreciation	43,281	-	-	-	-	-
Total Administrative Expenses	\$ 390,581	\$ 403,281	\$ 403,281	\$ 76,281	\$ 94,786	\$ (18,505)
Agency Operating Fund (AOF)						
Broomfield	\$ 1,515,775	\$ 1,667,353	\$ 1,667,353	\$ 416,839	\$ 416,838	\$ -
Westminster	2,526,291	2,778,920	2,778,920	694,730	694,730	-
Jeffcom	12,799,877	14,079,865	14,079,865	3,519,967	3,519,966	-
Total Agency Operating Fund (AOF)	\$ 16,841,943	\$ 18,526,137	\$ 18,526,137	\$ 4,631,535	\$ 4,631,534	-
Disaster & Recovery Plan (DRP)						
SRBC Recurring	\$ 206,260	\$ 232,471	\$ 232,471	\$ 42,453	\$ 57,390	\$ (14,937)
Total Disaster & Recovery Plan (DRP)	\$ 206,260	\$ 232,471	\$ 232,471	\$ 42,453	\$ 57,390	\$ (14,937)
GIS System						
GIS System Support	\$ 186,701	\$ 184,433	\$ 184,433	\$ 3,414	\$ 2,000	\$ 1,414
Total GIS System	\$ 186,701	\$ 184,433	\$ 184,433	\$ 3,414	\$ 2,000	\$ 1,414
Line Charges						
Call Box MRC	\$ 8,265	\$ 8,528	\$ 8,528	\$ 2,005	\$ 2,132	\$ (127)
ESInet	947,672	870,336	870,336	268,404	217,584	50,820
Other	-	-	-	-	-	-
Total Line Charges	\$ 955,937	\$ 878,864	\$ 878,864	\$ 270,409	\$ 219,716	\$ 50,693
Notification Systems (ENS)						
ALI Database Extract (ADE)	\$ 9,492	\$ 10,783	\$ 10,783	\$ 1,573	\$ 3,696	\$ (2,123)
ENS	221,236	221,112	221,112	61,778	60,278	1,500
VoIP Record Extract	-	2,000	2,000	-	-	-
ENS Systems Support	103,002	133,900	133,900	-	-	-
Total Notification Systems (ENS)	\$ 333,730	\$ 367,795	\$ 367,795	\$ 63,351	\$ 63,974	\$ (623)
Special Projects						
Call Box Project	\$ 5,215	\$ 8,717	\$ 8,717	\$ 1,422	\$ 1,507	\$ (85)
Fiber Special Projects	-	200,000	200,000	2,589	17,000	(14,411)
Last Mile Fiber Project	-	200,000	200,000	2,589	17,000	(14,411)
North Metro	-	-	-	-	-	-
Equipment Refresh Project	-	-	-	-	-	-
J-FON O&M	180,773	227,581	227,581	97,357	18,965	78,392
Jeffcom Radio Console Lease Assistance	-	251,532	251,532	-	62,883	-
Smart911	81,731	89,600	89,600	22,290	22,400	(110)
BRO/WES Phone System Replacement						
NRC costs yr 1	-	584,836	584,836	-	146,209	-
ARC costs 5 yr agreement	-	284,232	284,232	-	71,058	-
Special Projects Contingency	501,815	200,000	200,000	(0)	50,000	(50,000)
Total Special Projects	\$ 769,534	\$ 1,846,498	\$ 1,846,498	\$ 123,658	\$ 390,022	\$ 13,785
Total Expenditures	\$ 19,684,686	\$ 22,439,479	\$ 22,439,479	\$ 5,211,100	\$ 5,459,422	\$ 31,827

**Jefferson County Emergency Communications Authority
2026 Cash Projection Report**

	January	February	March	Q1	Q2	Q3	Q4
	Actual	Actual	Actual	Actual	(Estimate)	(Estimate)	(Estimate)
Cash on Hand	\$ 9,374,458	\$ 9,065,048	\$ 10,034,650	\$ 10,034,650	\$ 10,848,495	\$ 10,693,896	\$ 10,534,351
<u>Expected Inflows:</u>							
2026 Revenues (As projected, less paid)							
Total Expected Inflows	\$ 10,787,249	\$ 2,251,627	\$ 2,340,965	\$ 15,379,840	\$ 5,476,580	\$ 5,476,580	\$ 5,476,580
<u>Expected Outflows:</u>							
2026 Obligations (As projected, less paid)							
Administrative Total	\$ 39,854	\$ 35,585	\$ 24,453	\$ 99,893	\$ 101,130	\$ 101,130	\$ 101,130
Agency Operating Fund (AOF) Total	1,623,457	1,623,457	1,623,457	4,870,371	4,870,371	4,831,770	4,831,878
Disaster & Recovery Plan (DRP) Total	23,000	11,989	11,989	46,978	61,831	61,831	61,831
GIS System Total	13,625	-	-	13,625	56,936	56,936	56,936
Line Charges Total	84,181	38,869	144,164	267,215	203,883	203,883	203,883
Notification Systems (ENS) Total	60,740	788	2,875	64,403	101,131	101,131	101,131
Special Projects Total	97,305	21,471	20,684	139,461	279,323	279,323	279,323
Total Expected Outflows	\$ 1,942,163	\$ 1,732,160	\$ 1,827,623	\$ 5,501,945	\$ 5,674,605	\$ 5,636,004	\$ 5,636,112
Net Inflows/Outflows	\$ 8,845,086	\$ 519,467	\$ 513,342	\$ 9,877,895	\$ (198,026)	\$ (159,424)	\$ (159,532)
Estimated Cash Position	\$ 8,845,086	\$ 9,584,515	\$ 10,547,993	\$ 10,547,993	\$ 10,800,103	\$ 10,640,678	\$ 10,481,146

JCECA - 2026 Apr Expenditure Request Authorization 042326 0645							
Request Number	Date of Board Approval	Agency	Description	Expense Category	NTE Amt Requested		
2026-010		EVFR/JCPS	EVHS/EVMS DAS/BDA Project	SpProj	229,424.00		
2026-015		Multi	ECC distributions for Apr 2026	AOF	1,543,844.83		
2026-016		Multi	ECC distributions for May 2026	AOF	1,543,844.83		
2026-017		BRO/WES	Arctic Wolf Cybersecurity Solution 2026 renewal	SpProj	66,945.01		
2026-018		WES	Reimb 2026 Public Safety GIS Analyst FTE costs	GIS:Support	104,900.00		
2026-019		Multi	Bowditch & Cassell 2026 Legislative Lobbying Services	Legal	10,666.67		
2026-020		JFON	Wadsworth & 285 construction and splicomg to install meet-me HH	SpProj:JFON O&M	22,976.00		
				Total	3,522,601.34		
Expenditures Approved by Executive Director (signature):							

Lookout Alert Stats		
Date	Opt-In Recipients	+ / -
01/25/2024	178,141	
02/22/2024	181,519	3,378
03/28/2024	182,620	1,101
04/25/2024	183,320	700
05/23/2024	185,120	1,800
06/27/2024	187,481	2,361
07/25/2024	188,624	1,143
08/22/2024	202,619	13,995
09/26/2024	205,743	3,124
10/24/2024	206,188	445
11/21/2024	206,591	403
01/23/2025	208,063	1,472
02/27/2025	209,679	1,616
03/27/2025	210,152	473
04/24/2025	210,789	637
05/22/2025	211,579	790
06/26/2025	212,320	741
07/24/2025	213,260	940
08/28/2025	214,539	1,279
09/25/2025	210,629	-3,910
10/23/2025	211,588	959
11/20/2025	212,115	527
01/22/2026	215,365	3,250
02/26/2026	217,198	1,833
04/23/2026	219,302	2,104

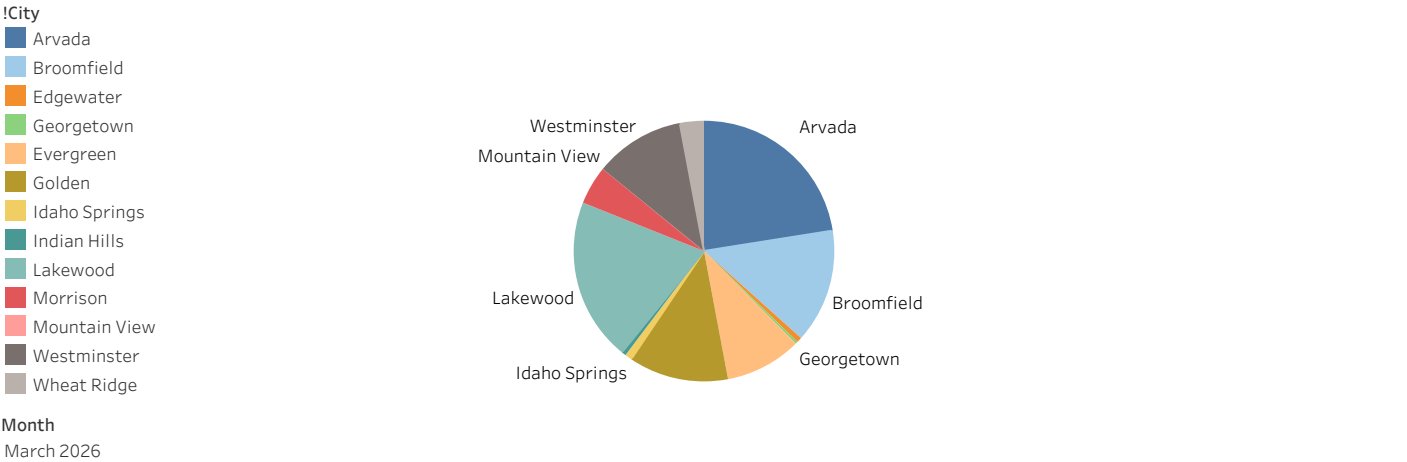
Lookout Alert Opt-Ins

Date 5/1/2025 to 4/30/2026

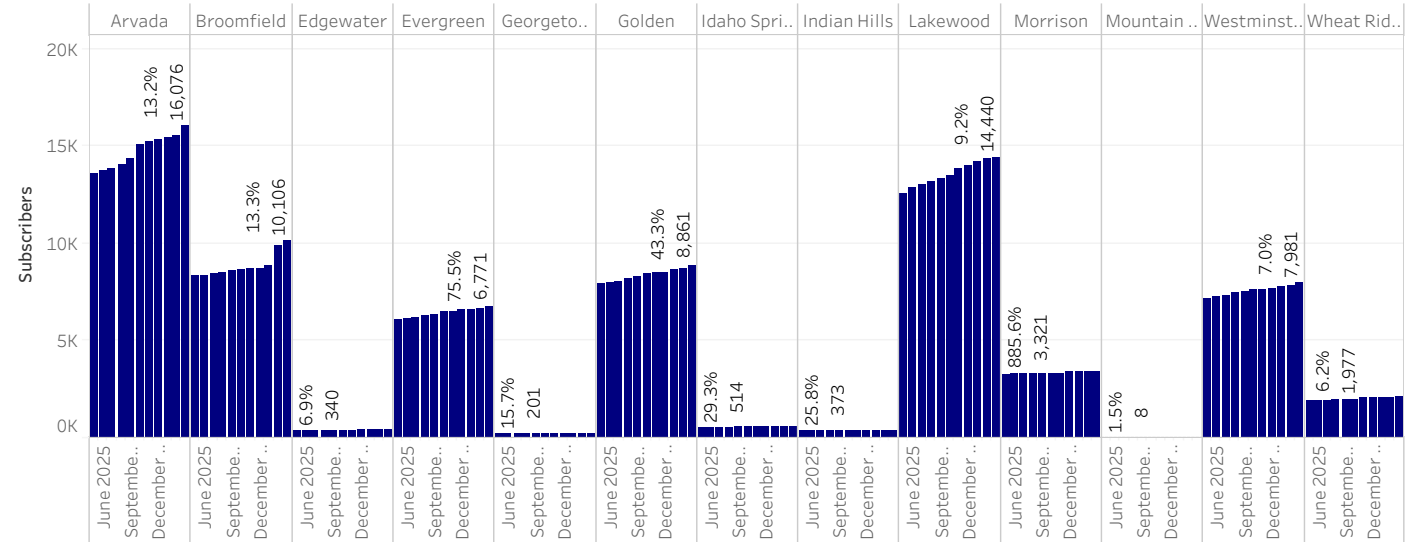
Overview (All Cities)

List Title	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	Jan '26	Feb '26	Mar '26
Emergency Alert Notifications	75,571	76,354	76,790	77,773	78,458	79,746	80,442	80,822	81,835	83,561	84,821
Flash Flood Warnings	72,495	73,200	73,561	74,399	74,965	75,992	76,587	76,905	77,768	79,137	80,103
Lookout Alert	83,050	83,984	84,521	85,735	86,543	88,063	88,908	89,367	90,572	92,720	94,317
LookoutAlert Opt-In List	575	594	609	647	682	699	706	708	725	749	771
Red Flag Warnings	70,393	71,069	71,408	72,160	72,682	73,623	74,172	74,450	75,346	76,763	77,755
Severe Thunderstorm Warnings	73,181	73,927	74,316	75,191	75,801	76,872	77,506	77,840	78,738	80,205	81,258
Severe Winter Weather	72,956	73,688	74,076	74,950	75,569	76,685	77,329	77,645	78,583	80,037	81,077
Tornado Warnings	74,117	74,875	75,272	76,157	76,754	77,897	78,546	78,891	79,811	81,367	82,438
Grand Total	83,088	84,023	84,560	85,774	86,585	88,106	88,951	89,411	90,618	92,766	94,364

Jeffcom Breakdown



Change over Time by City



**NOTICE OF MEETING FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)
MAY 28, 2026, AT 9 A.M.**

THIS WILL BE A VIRTUAL MEETING ONLY

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press *6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
 - i. April 23, 2026, Monthly Meeting
4. Treasurer's Report:
 - a. Financial Reports – Pinnacle Consulting Group, Inc.
 - i. Financial Statements.
 - ii. Cash Encumbrance Report.
 - iii. 2025 audit presentation, Hinkle & Company
 - b. Expenditure Requests – Executive Director.
 - i. Discussion of inclusion in 2027 budget process of City of Lakewood request for mobile radio replacement funding.
5. Emergency Communication Center (ECC) Partners Reports:
 - a. City and County of Broomfield (Broomfield PD PSAP).
 - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
 - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director's Report
 - a. Lookout Alert stats.
7. Legal Counsel Report
 - a. PUC matters in process or pending.
 - b. Other legal matters.
8. New Business
9. Adjournment.

For Information regarding the Jefferson County Emergency Communications Authority (JCECA) please visit the website <https://jceca.org/> or contact: Jeff Irvin, Executive Director, 303-539-9410, jirvin@jceca.org.