

MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
February 24, 2022

The Jefferson County Emergency Communications Authority (“JCECA”) Board of Directors met in regular session via a virtual Google Meet.

Present: Director Alan Fletcher
 Director Tracy Kraft-Tharp
 Director Mike Clement
 Director Mike Kulp

Excused: Director John Prejzner

Also, Present: Jeff Irvin, JCECA Executive Director
 Amanda Castle, Pinnacle Consulting Group, Inc.
 Kristy O’Hayre, Broomfield PD
 Monty Heffner, Broomfield PD
 Jeff Streeter, Jeffcom
 Michael Brewer, Jeffcom

Director Kulp called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Kraft-Tharp, duly seconded by Director Kulp and by unanimous vote, approved the Minutes of January 27, 2022.

TREASURER'S REPORT

Amanda Castle, Pinnacle Consulting Group, Inc. (PCGI), presented the financial statements for the month ending 01/31/22 (copy attached). Ms. Castle began by reviewing the Balance Sheet on page one.

Ms. Castle then reviewed the Statement of Revenues & Expenditures with Budgets on page two of the report noting that in January of 2022 the Authority collected just over \$1.1M in revenues, the primary source being ETC revenues. She observed that Prepaid came in right on budget and that ETC and PUC revenues are trending slightly over budget. They will monitor, these trends closely but so far it is looking great. Total expenditures for the month of January were just over \$1.3M for a total ending fund balance of \$5.8M.

Ms. Castle noted that the ending fund balance for 2021 was just over \$6M with \$2.15M unrestricted. She pointed out that last year after the audit they presented possible uses of those funds to the board at which point the board chose to increase AOF payments. They will do the same thing this year. The audit will take place in the next two months; once it is finalized, they will bring solutions before the board for consideration.

The Board upon motion of Director Clement, duly seconded by Director Kraft-Tharp and by unanimous vote, approved the Treasurer’s Report.

Ms. Castle reviewed the Cash Encumbrance report (copy attached).

Mr. Irvin presented the Hinkle & Company, PC engagement letter for the 2021 audit and was given permission to execute.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for January (copy attached).

The Board upon motion of Director Kulp, duly seconded by Director Clement and by unanimous vote, approved the expenditure requests for the month of February 2022 in the amount of \$842,234.08.

ECC PARTNERS REPORT

The ECC (Emergency Communication Center) partners reported the following:

- Broomfield ECC – Ms. O’Hayre said not much to report other than that they are going through a lot of hiring right now.
- Jeffcom ECC – Mr. Streeter reported they have six in an academy right now and are preparing for another academy to start March 23rd. They hope to have the IDT vehicle back from the outfitters in a week or two. The team has been identified and training is underway. They hope to roll it out in the next month or two at which time they will schedule a demonstration.

Mr. Brewer advised the RAVE Alert implementation is progressing, the in-house training and transfer of data has mostly occurred. They are working through some final GIS polygon issues to make sure that, as a county, they agree as to how they want that overlaid within the alerting system. They have a meeting next Monday with the mountain fire chiefs, OEM and law agencies. He said that RAVE has been very supportive throughout this process providing engagement as needed from customer and technical support services representatives. The PIO’s have been in conversation regarding the public roll-out.

- Westminster ECC – Lara Mitchell reported they have one person in training and some others in background. They are also looking into setting up a backup center at the Broomfield jail.

EXECUTIVE DIRECTOR’S REPORT

Mr. Irvin reported that he was recently elected as the Vice President of the Colorado 9-1-1 Resource Center. There has been recent discussion of a bundled Tariff to offer ECaTS and other services via the ESInet. The Center is considering how to offer outreach to the 9-1-1 community to encourage utilization of the bundled services. There was also discussion of creating a web front end page that would allow citizens to enter their address to determine what emergency notification system(s) serve their community to assist them in opt-in.

Mr. Irvin attended a meeting at Jeffcom with visiting RAVE representatives to discuss the current implementation process. The transfer of records from the CodeRED citizen notification enrollment portal has been completed resulting in the addition of approximately 121,000 opt-in records to the RAVE Alert system. The workflow between Geo-Comm and RAVE for mapping and validation was also discussed. RAVE held two training sessions at the JeffCo EOC. One session was for end users and one was informational for representatives of served agencies. In response to a question from Director Kraft-Tharp there was a discussion regarding marketing to

encourage citizens to opt-in to the alerting system. It was agreed that Mr. Irvin would research ideas and costs for a marketing plan and come back to the board with information.

LEGAL COUNSEL REPORT

Mr. Tharp advised that yesterday (02/23/22) we filed an intervention in the Dish Wireless ETC (eligible telecommunications carrier) application to receive funds from the federal government to provide Lifeline services. The issue is to make sure the carrier pays 9-1-1 fees for subscribers given phones under this program. He expects our motion will be accepted and is hopeful it will not be a contentious proceeding.

NEW BUSINESS

Director Kraft-Tharp mentioned that she saw a presentation by the City of Westminster regarding the assistance they provided during the Marshall Fire. She said it was very impressive and gave a big thank you to them and to everyone involved for helping.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Director Fletcher adjourned the meeting.



Management Financial Statements

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2021 and January 31, 2022. We have also prepared the accompanying 2022 adopted budgets of revenues, expenditures, and funds available prepared on the modified accrual basis.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

Amanda Kae Caste

Pinnacle Consulting Group, Inc.
February 17, 2022


JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						17-Feb-22
BALANCE SHEET						
December 31, 2021 and January 31, 2022						
	Audited	Unaudited				
	Actual	Actual				
	<u>12/31/2021</u>	<u>1/31/2022</u>				
Assets						
Current Assets						
Cash, Checking	\$ 5,209,788	\$ 4,994,787				
Cash, Savings	505	505				
Accounts Receivable	1,762,484	1,766,723				
Prepaid Expense	319,916	292,135				
Total Current Assets	\$ 7,292,693	\$ 7,054,150				
Long-Term Assets						
Construction in Progress	\$ 3,965,578	\$ 3,965,578				
Infrastructure	25,895	25,895				
Right of Ways	568,082	568,082				
West Corridor Fiber Optic	865,614	865,614				
Accumulated Depreciation	(353,258)	(353,258)				
Total Long-Term Assets	\$ 5,071,911	\$ 5,071,911				
Total Assets	\$ 12,364,604	\$ 12,126,061				
Liabilities						
Current Liabilities						
Accounts Payable	\$ 1,284,965	\$ 1,242,094				
Total Current Liabilities	\$ 1,284,965	\$ 1,242,094				
Total Liabilities	\$ 1,284,965	\$ 1,242,094				
Fund Equity						
Net Investment in Fixed Assets	\$ 5,071,911	\$ 5,071,911				
Fund Balance						
Nonspendable	319,916	292,135				
Unassigned	5,687,812	5,519,921				
Total Fund Equity	\$ 11,079,639	\$ 10,883,967				
Total Liabilities and Fund Equity	\$ 12,364,604	\$ 12,126,061				
	=	=				

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						17-Feb-22
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS						
December 31, 2021 Actual, 2022 Adopted and Projected Budget						
Year-to-date Actual, Budget and Variance through January 31, 2022						
Modified Accrual Budgetary Basis						
GENERAL FUND	2021	2022	2022	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
Revenues	Actual	Budget	Budget	01/31/22	01/31/22	01/31/22
9-1-1 fee (ETC)	\$ 11,793,074	\$ 11,736,000	\$ 11,736,000	\$ 1,000,200	\$ 978,000	\$ 22,200
9-1-1 fee (prepaid)	1,229,859	1,228,385	1,228,385	98,263	102,365	(4,102)
PUC Statewide 9-1-1 Trust Reimbursement	635,858	550,000	550,000	61,778	45,834	15,944
Interest Income	-	5,000	5,000	-	-	-
Miscellaneous Income	-	500	500	-	-	-
Total Revenues	\$ 13,658,791	\$ 13,519,885	\$ 13,519,885	\$ 1,160,241	\$ 1,126,199	\$ 34,042
Expenditures						
Administrative	\$ 243,687	\$ 269,415	\$ 269,415	\$ 18,241	\$ 22,451	\$ 4,210
Agency Operating Fund - BRO	973,239	909,613	909,613	96,424	96,424	-
Agency Operating Fund - WES	1,621,633	1,516,021	1,516,021	160,671	160,671	-
Agency Operating Fund - JEFFCOM	8,221,742	7,681,175	7,681,175	814,523	814,523	-
Disaster & Recovery Plan (DRP)	28,435	61,800	61,800	-	5,000	5,000
GIS System	176,400	185,400	185,400	185,220	185,400	180
Line Charges	526,289	628,476	628,476	48,695	52,373	3,678
Notification Systems (ENS)	143,829	136,105	136,105	19,908	21,637	1,729
Special Projects	469,900	1,410,632	1,410,632	12,231	116,995	104,764
Total Operating Expenditures	\$ 12,405,154	\$ 12,798,637	\$ 12,798,637	\$ 1,355,913	\$ 1,475,473	\$ 119,560
Revenues over/(under) Expenditures	1,253,637	\$ 721,248	\$ 721,248	\$ (195,672)	\$ (349,274)	\$ 153,602
Beginning Fund Balance	4,754,091	4,963,336	6,007,728	6,007,728		
Ending Fund Balance	\$ 6,007,728	\$ 5,684,584	\$ 6,728,976	\$ 5,812,056		
Components of Ending Fund Balance						
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000		
Operating Reserve (Target 25% of Expenditures)	3,101,289	3,199,659	3,199,659	3,199,659		
Unrestricted	2,156,439	1,734,925	2,779,317	1,862,397		
Ending Fund Balance	\$ 6,007,728	\$ 5,684,584	\$ 6,728,976	\$ 5,812,056		

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY							17-Feb-22
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL							
December 31, 2021 Actual, 2022 Adopted and Projected Budget							
Year-to-date Actual, Budget and Variance through January 31, 2022							
	2021	2022	2022	Actual	Budget	Variance	
	Unaudited	Adopted	Projected	Through	Through	Through	
	Actual	Budget	Budget	1/31/2022	1/31/2022	1/31/2022	
Administrative							
Accounting	\$ 44,512	\$ 65,900	\$ 65,900	\$ 3,848	\$ 5,492	\$ 1,644	
Bank Charges	6,416	-	-	-	-	-	
Executive Director (ED)							
401k & Benefits	23,756	25,024	25,024	2,029	2,085	56	
Mileage Reimbursement	-	488	488	-	41	41	
Payroll Tax	9,218	9,682	9,682	882	807	(75)	
Wages & Salaries	118,781	121,133	121,133	10,388	10,094	(294)	
Insurance	5,997	5,721	5,721	443	477	34	
Legal	26,643	30,900	30,900	433	2,575	2,142	
Meeting & Misc							
Admin Web/Listserves	259	267	267	-	22	22	
Meeting & Misc - Other	2,897	4,120	4,120	130	343	213	
Phone/Web Conferencing	155	412	412	-	34	34	
Office Supplies & Postage	411	1,030	1,030	7	86	79	
Payroll Expenses	4,642	4,532	4,532	81	378	297	
Public Web	-	206	206	-	17	17	
Total Administrative Expenses	\$ 243,687	\$ 269,415	\$ 269,415	\$ 18,241	\$ 22,451	\$ 4,210	
Agency Operating Fund (AOF)							
Broomfield	\$ 973,239	\$ 909,613	\$ 909,613	\$ 96,424	\$ 96,424	\$ -	
Westminster	1,621,633	1,516,021	1,516,021	160,671	160,671	-	
Jeffcom	8,221,742	7,681,175	7,681,175	814,523	814,523	-	
Total Agency Operating Fund (AOF)	\$ 10,816,614	\$ 10,106,809	\$ 10,106,809	\$ 1,071,618	\$ 1,071,618	\$ -	
Disaster & Recovery Plan (DRP)							
SRBC Recurring	\$ 28,435	\$ 61,800	\$ 61,800	\$ -	\$ 5,000	\$ 5,000	
SRBC Non-Recurring	-	-	-	-	-	-	
Total Disaster & Recovery Plan (DRP)	\$ 28,435	\$ 61,800	\$ 61,800	\$ -	\$ 5,000	\$ 5,000	
GIS System							
GIS System Support	\$ 176,400	\$ 185,400	\$ 185,400	\$ 185,220	\$ 185,400	\$ 180	
Total GIS System	\$ 176,400	\$ 185,400	\$ 185,400	\$ 185,220	\$ 185,400	\$ 180	
Line Charges							
ANI/ALI SR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Call Box MRC	9,140	9,600	9,600	754	800	46	
Jeffcom DS1	24,885	-	-	-	-	-	
De ESInet	449,226	613,876	613,876	45,133	51,156	6,023	
Other	43,038	5,000	5,000	2,808	417	(2,391)	
Total Line Charges	\$ 526,289	\$ 628,476	\$ 628,476	\$ 48,695	\$ 52,373	\$ 3,678	
Notification Systems (ENS)							
ALI Database Extract (ADE)	\$ 18,754	\$ 17,140	\$ 17,140	\$ -	\$ 1,428	\$ 1,428	
CodeRed (ECN)	125,075	115,360	115,360	19,908	19,908	-	
VoIP Record Extract	-	3,605	3,605	-	300	300	
Total Notification Systems (ENS)	\$ 143,829	\$ 136,105	\$ 136,105	\$ 19,908	\$ 21,637	\$ 1,729	
Special Projects							
Call Box Project	\$ 10,398	\$ 6,695	\$ 6,695	\$ -	\$ -	\$ -	
Fiber Optics							
J-FON	235,094	278,100	278,100	4,401	23,175	18,774	
Last Mile Fiber Project	101,167	437,750	437,750	400	36,479	36,079	
North Metro	-	390,252	390,252	-	32,521	32,521	
Smart911	89,161	91,836	91,836	7,430	7,653	223	
Special Projects	34,080	206,000	206,000	-	17,167	17,167	
Total Special Projects	\$ 469,900	\$ 1,410,632	\$ 1,410,632	\$ 12,231	\$ 116,995	\$ 104,764	
Total Expenditures	\$ 12,405,154	\$ 12,798,637	\$ 12,798,637	\$ 1,355,913	\$ 1,475,473	\$ 119,560	

**Jefferson County Emergency Communications Authority
2022 Cash Projection Report**

	January	February	March	April	May	June	July	August	September	October	November	December
	Actual	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)
Cash on Hand	\$ 5,209,788	\$ 4,994,787	\$ 4,858,130	\$ 4,725,488	\$ 4,585,476	\$ 4,454,458	\$ 4,221,315	\$ 4,083,053	\$ 3,950,410	\$ 3,810,294	\$ 3,672,033	\$ 3,539,390
<u>Expected Inflows:</u>												
2021 Revenues (As projected, less paid)												
9-1-1- fee (ETC)	\$ 995,878	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375	\$ 976,375
9-1-1- fee (prepaid)	98,263	102,738	102,738	102,738	102,738	102,738	102,738	102,738	102,738	102,738	102,738	102,738
PUC Statewide 911 Trust Reimbursement	61,778	44,384	44,384	44,384	44,384	44,384	44,384	44,384	44,384	44,384	44,384	44,384
Interest Income	-	455	455	455	455	455	455	455	455	455	455	455
Miscellaneous Income	-	45	45	45	45	45	45	45	45	45	45	45
Total Expected Inflows	\$ 6,365,706	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997	\$ 1,123,997
<u>Expected Outflows:</u>												
2021 Obligations (As projected, less paid)												
Administrative												
Accounting	\$ 2,226	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789	\$ 5,789
Bank Charges	-	-	-	-	-	-	-	-	-	-	-	-
Executive Director (ED)	13,380	12,995	12,995	12,995	12,995	12,995	12,995	12,995	12,995	12,995	12,995	12,995
Insurance	-	-	-	-	-	5,721	-	-	-	-	-	-
Legal	-	2,809	2,809	2,809	2,809	2,809	2,809	2,809	2,809	2,809	2,809	2,809
Meeting & Misc	130	424	424	424	424	424	424	424	424	424	424	424
Office Supplies & postage	8	94	94	94	94	94	94	94	94	94	94	94
Public Web	-	19	19	19	19	19	19	19	19	19	19	19
Payroll Expense	-	412	412	412	412	412	412	412	412	412	412	412
Administrative Total	\$ 15,744	\$ 35,537	\$ 22,542	\$ 22,542	\$ 20,917	\$ 28,263	\$ 22,542	\$ 22,542	\$ 22,542	\$ 22,542	\$ 22,542	\$ 22,542
Agency Operating Fund (AOF)												
BRO Recurring	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424	\$ 96,424
Jeffcom Wages & Salaries	814,523	814,523	814,523	814,523	814,523	814,523	814,523	814,523	814,523	814,523	814,523	814,523
WES Recurring	160,671	160,671	160,671	160,671	160,671	160,671	160,671	160,671	160,671	160,671	160,671	160,671
Agency Operating Fund (AOF) Total	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618	\$ 1,071,618
Disaster & Recovery Plan (DRP)												
SRBC Recurring	\$ -	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618
Disaster & Recovery Plan (DRP) Total	\$ -	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618	\$ 5,618
GIS System												
GIS System Support	\$ -	\$ 185,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS System Total	\$ -	\$ 185,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Line Charges												
ANI / ALI SR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Call Box MRC	754	804	804	804	804	804	804	804	804	804	804	804
ESInet	45,133	51,704	51,704	51,704	51,704	51,704	51,704	51,704	51,704	51,704	51,704	51,704
Jeffcom DS1	2,031	-	-	-	-	-	-	-	-	-	-	-
Other	2,808	199	199	199	199	199	199	199	199	199	199	199
Line Charges Total	\$ 50,727	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707	\$ 52,707
Notification Systems (ENS)												
ALI Database Extractio (ADE)	\$ 1,054	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462
CodeRed (ECN)	129,400	-	-	-	-	-	-	-	-	-	-	-
VoIP Record Extract	-	-	-	1,750	-	-	-	-	1,855	-	-	-
Notification Systems (ENS) Total	\$ 130,454	\$ 1,462	\$ 1,462	\$ 3,212	\$ 1,462	\$ 1,462	\$ 1,462	\$ 1,462	\$ 3,317	\$ 1,462	\$ 1,462	\$ 1,462
Special Projects												
Call Box Project	\$ 4,812	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171
Fiber Optics	8,403	24,518	24,518	24,518	24,518	24,518	24,518	24,518	24,518	24,518	24,518	24,518
Last Mile Fiber Project	-	39,795	39,795	39,795	39,795	39,795	39,795	39,795	39,795	39,795	39,795	39,795
North Metro	-	35,477	35,477	35,477	35,477	35,477	35,477	35,477	35,477	35,477	35,477	35,477
Smart911	-	8,349	8,349	8,349	8,349	8,349	8,349	8,349	8,349	8,349	8,349	8,349
Other	89,161	-	-	-	-	89,161	-	-	-	-	-	27,678
Special Projects Total	\$ 102,376	\$ 108,311	\$ 108,311	\$ 108,311	\$ 108,311	\$ 197,472	\$ 108,311	\$ 108,311	\$ 108,311	\$ 108,311	\$ 108,311	\$ 135,989
Total Expected Outflows	\$ 1,370,919	\$ 1,460,653	\$ 1,256,640	\$ 1,264,008	\$ 1,255,016	\$ 1,357,140	\$ 1,262,258	\$ 1,256,640	\$ 1,264,113	\$ 1,262,258	\$ 1,256,640	\$ 1,284,318
Net Inflows/Outflows	\$ 4,994,787	\$ (336,656)	\$ (132,643)	\$ (140,011)	\$ (131,019)	\$ (233,143)	\$ (138,261)	\$ (132,643)	\$ (140,116)	\$ (138,261)	\$ (132,643)	\$ (160,321)
Estimated Cash Position	\$ 4,994,787	\$ 4,658,130	\$ 4,725,488	\$ 4,585,476	\$ 4,454,458	\$ 4,221,315	\$ 4,083,053	\$ 3,950,410	\$ 3,810,294	\$ 3,672,033	\$ 3,539,390	\$ 3,379,069

JCECA - 2022 Feb Expenditure Request Authorization 022322 0809					
Request Number	Date of Board Approval	Agency	Description	Expense Category	NTE Amt Requested
2022-004		Multi	ECC distributions for Mar 2022	AOF	842,234.08
				Total	842,234.08
Expenditures Approved by Executive Director (signature):					
Expenditures Approved by Board Member (signature):					
Expenditures Approved by Board Member (signature):					

**NOTICE OF MEETING FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)
MARCH 24, 2022 AT 10 A.M.**

THIS WILL BE A VIRTUAL MEETING ONLY

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press *6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
 - a. February 24, 2021, Monthly Meeting.
4. Treasurer's Report:
 - a. Financial Reports – Pinnacle Consulting Group, Inc.
 - i. Financial Statements.
 - ii. Cash Encumbrance Report.
 - b. Status of 2021 audit.
 - c. Expenditure Requests – Executive Director.
5. Emergency Communication Center (ECC) Partners Reports:
 - a. City and County of Broomfield (Broomfield PD PSAP).
 - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
 - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director's Report.
 - a. Alerting system implementation status.
 - b. Alerting system opt-in marketing.
7. Legal Counsel Report.
8. New Business
9. Adjournment.