



## Jefferson County Emergency Communications Authority

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January 31, 2013

State of Colorado  
Division of Local Government  
1313 Sherman Street, Room 521  
Denver, Colorado 80203

**Subject: Letter of Budget Transmittal  
Jefferson County Emergency Communications Authority (JCECA)  
(aka Jefferson County Emergency Telephone Service Authority)  
LG ID: 30128, Type: 60**

To whom it may concern

Attached is a copy of the 2013 budget for The Jefferson County Emergency Communications Authority submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on 12/20/2012. If there are questions with regard to this budget, please contact:

Jeffrey J. Irvin, Executive Director  
Direct: 303-539-9410  
Mailing Address: JCECA, POB 16184, Golden, CO 80402-6003  
Email: jirvin@jceca.org

I, Jeffrey J. Irvin, Executive Director, hereby certify that the enclosed is a true and accurate copy of the 2013 Adopted Budget.

Yours Truly,

Jeffrey J. Irvin, Executive Director

Cc: file

**ADOPTION OF 2013 BUDGET  
JEFFERSON COUNTY EMERGENCY COMMUNICATION AUTHORITY**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUE AND ADOPTING A BUDGET FOR THE JEFFERSON COUNTY EMERGENCY COMMUNICATION AUTHORITY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2013, AND ENDING ON THE LAST DAY OF DECEMBER 2013.

WHEREAS, a proposed 2013 budget was previously submitted on October 16, 2012 to the Board of Directors of the Jefferson County Emergency Communication Service Authority; and

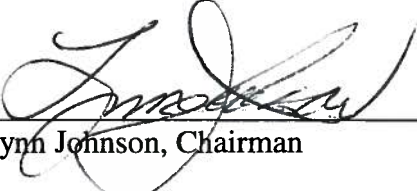
WHEREAS, upon due and proper notice, published in accordance with the law, the proposed budget was open for inspection by the public at the office of Jeff Irvin, 433 S. Allison Street, Lakewood, Colorado, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and the public was notified of the date, time and location of the public hearing to adopt the budget; and

WHEREAS, the Board of Directors of the Jefferson County Emergency Telephone Service Authority is desirous of adopting said budget at this time.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Jefferson County Emergency Telephone Service Authority that estimated revenues and expenditures for the Jefferson County Emergency Communications Authority as set forth in the attached 2013 Budget is hereby adopted.

BE IT FURTHER RESOLVED that a copy of this Resolution will be filed with the Division of Local Government.

ADOPTED, this 20<sup>th</sup> day of December, 2012.

  
\_\_\_\_\_  
Lynn Johnson, Chairman

I, Jeff Irvin, certify that the attached is a true and accurate copy of the adopted 2013 Budget of the Jefferson County Emergency Communications Authority.

  
\_\_\_\_\_  
Jeff Irvin, Executive Director

**APPROPRIATION OF 2013 BUDGET**  
**JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY**

A RESOLUTION APPROPRIATING SUMS IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY

WHEREAS, On December 20, 2012 the Board of Directors of the Jefferson County Emergency Communication Service Authority adopted by resolution the 2013 Jefferson County Emergency Communications Authority budget; and,

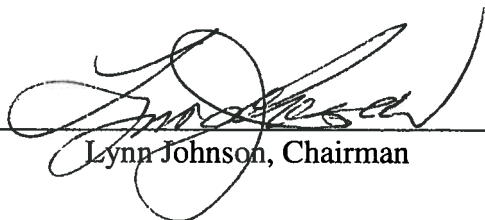
WHEREAS, pursuant to §29-1-108 C.R.S., as amended, the Board must appropriate the expenditures set forth in the budget; and,

WHEREAS, pursuant to the aforementioned statutes such appropriations shall be made by adoption of a Resolution making such appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Jefferson County Emergency Communications Authority to appropriate \$ 4,844,446.00 for the 2013 budget.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be filed with the Division of Local Government.

ADOPTED, this 20th day of December, 2012.

  
\_\_\_\_\_  
Lynn Johnson, Chairman

Attest

  
\_\_\_\_\_  
Dennis Tharp, Counsel

**Jefferson County Emergency Communications Authority**

**2013 Budget Message**

The Jefferson County Emergency Communications Authority (JCECA) is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, et seq., for the delivery of emergency telephone (E9-1-1) services throughout Jefferson and Broomfield Counties.

To accomplish its mission, the JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge.

There are six primary public safety answering points (“PSAPs”) and three secondary PSAPs in Jefferson County. There is one primary PSAP in Broomfield County. JCECA estimates its income from the emergency telephone charge will be \$4,354,281 in 2013. The emergency telephone charge is set at \$0.52.

The total 2013 appropriated expenses are in the amount of \$4,844,446. The largest single budgetary item is for \$1,500,000 allocated to the Agency Operating Fund (AOF). A PSAP may request use of the AOF funds for costs of repair, replacement and/or enhancement of software, equipment and systems necessary to ensure the continued operation of the E9-1-1 phone systems. The Program fund budgetary item of \$971,342 includes funding of Computer Assisted Dispatch (CAD) maintenance costs and wireless data costs which facilitate communication between 9-1-1 Call Takers and First Responders. The Special Projects budgetary line item of \$483,457 includes costs for completion of “last mile fiber” to facilitate interconnection of the Jefferson County Public Safety Fiber Optic Network (J-FON) with several of the Public Safety Answering Points (PSAPs) funded by JCECA. This network will provide a low cost communication path for Next Generation 9-1-1 IP Communication.

The Authority anticipates spending \$490,165 more than revenues in 2013. The Authority has sufficient funds to permit this expenditure while maintaining a positive fund balance.

**Statement of Budgetary Basis of Accounting Used in the Budget:** The accrual basis of accounting method is used. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of timing of related cash flows.

JCECA 2013 Budget Adopted 12/20/2012

	2011	2012 ALL CLASSES				2013
	Actual	Jan - Dec04	Budget	%	Est Yr End	Budget
Ordinary Income/Expense						
Income						
BTOP Grant	465,393					
9-1-1 fee (ETC)	4,855,627	3,991,425	4,816,922	83%	4,354,281	4,354,281
Total Income	5,321,020	3,991,425	4,816,922	83%	4,354,281	4,354,281
Expense						
Total Agency Operating Fund (AOF)	1,041,421	536,493	1,690,805	32%	1,050,881	1,500,000
Total Capital Acquisiton Fund (CAF)	399,018	0	0	0%	0	0
Total Consultants	72,692	85,154	82,157	104%	92,895	97,540
Total Disaster & recovery plan (DRP)	52,584	19,481	346,551	6%	12,310	12,926
Emergency Medical Dispatching	45,862	9,157	97,261	9%	10,991	104,571
Total GIS system	308,036	138,144	289,827	48%	247,689	283,201
Total Line charges	482,807	375,840	563,522	67%	410,006	429,557
Total Logging systems	97,573	172,444	167,293	103%	172,444	114,951
MSAG maintenance	67,582	0	66,191	0%	67,582	46,800
Wireless Consulting						22,875
Total Notification system (ENS)	145,799	45,774	105,000	44%	57,251	171,903
Total Phone systems (911)	1,183,879	341,368	1,141,000	30%	1,318,773	68,846
Total Public education	13,410	24,531	61,000	40%	26,761	61,000
Total Program fund	1,147,386	875,885	1,176,264	74%	1,142,733	971,342
Recruiting	10,346	8,467	15,000	56%	9,237	15,000
Total Special Projects	158,899	1,289,770	739,898	174%	677,143	483,457
Training expense (TE)	140,291	153,094	185,000	83%	141,117	210,000
Translation services (LLS)	13,141	9,612	15,000	64%	19,224	15,000
Total Expense	5,647,099	4,267,940	7,023,554	53%	5,671,513	4,844,446
Net Ordinary Income	(326,079)	(276,515)	(2,206,632)	11%	(1,317,232)	(490,165)
Other Income/Expense						
Other Income						
Other	0	0	0	0%		0
Interest Income	29,740	16,174	0	100%	17,644	0
Miscellaneous Income	1,974	0	0	0%	0	0
Other Income - Other	0	0	0	0%	0	0
Total Other Income	31,714	16,174	0	100%	17,644	0
Total Other Income	31,714	16,174	0	100%	17,644	0
Other Expense						
Interest Expense	54	60	0	100%	60	0
Total Other Expense	54	60	0	100%	60	0
Net Other Income	31,660	16,114	0	100%	17,584	0
Net Income	(294,419)	(260,401)	(2,206,632)	10%	(1,281,943)	(490,165)
Fund Balance, Beginning	10,987,236				10,692,817	9,393,169
Restrict - NexGen Reserve Fund	(2,000,000)				(2,000,000)	(2,000,000)
Restrict - 40% General Operating Fund Res	(2,250,000)				(2,250,000)	(2,250,000)
General Operating Balance	6,737,236				6,442,817	5,143,169
Income	5,321,020				4,354,281	4,354,281
Income - other	31,660				17,584	0
Less total expense	(5,647,099)				(5,671,513)	(4,844,446)
Unrestricted fund balance	6,442,817				5,143,169	4,653,005
Add NexGen Reserve Fund not used	2,000,000				2,000,000	2,000,000
Add 40% General Op Fund Res not used	2,250,000				2,250,000	2,250,000
Ending Fund Balance (cash)	10,692,817				9,393,169	8,903,005