

MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
MAY 26, 2022

The Jefferson County Emergency Communications Authority (“JCECA”) Board of Directors met in regular session via a virtual Google Meet.

Present: Director Alan Fletcher
 Director Mike Clement
 Director Tracy Kraft-Tharp
 Director John Prejzner
Excused: Director Mike Kulp

Also, Present: Jeff Irvin, JCECA Executive Director
 Tracie Kaminski, Pinnacle Consulting Group, Inc.
 Jennifer McIntyre, Broomfield PD
 Jeff Streeter, Jeffcom
 Michael Brewer, Jeffcom
 Lara Mitchell, Westminster PD/FD

Director Fletcher called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Kraft-Tharp, duly seconded by Director Clement and by unanimous vote, approved the Minutes of April 28, 2022.

TREASURER'S REPORT

Tracie Kaminski, Pinnacle Consulting Group, Inc. (PCGI), presented the financial statements for the month ending 04/30/22 (copy attached). Ms. Kaminski reviewed the Statement of Revenues & Expenditures with Budgets on page two of the report noting that revenues are still trending very strong for 2022. They left their projections as they had for the March 2022 financials. As of April 30, we have collected revenues of \$5,023,696. Expenditures through April 30 came in right on budget at \$4,249,120 leaving an ending fund balance of April 30 of \$6,593,866.

The Board upon motion of Director Prejzner, duly seconded by Director Clement and by unanimous vote, approved the Treasurer’s Report.

Ms. Kaminski then reviewed the Cash Encumbrance report (copy attached) noting that they have updated with actuals through April. They are estimating we will end the year with an ending fund balance of \$5,659,868.

Ms. Kaminski advised that we continue to work with the auditors and are hopeful to have received the audit draft by the next board meeting.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for May (copy attached). A presentation by representatives of RAVE Mobile Safety provided information for request #2022-009 for funding for the RAVE Aware product for the remainder of 2022. There were comments in support of the request by several agency stakeholders who have reviewed the product.

The Board upon motion of Director Fletcher, duly seconded by Director Kraft-Tharp, and by unanimous vote, approved the May 2022 expenditure requests in the amount of \$877,400.75.

ECC PARTNERS REPORT

The ECC (Emergency Communication Center) partners reported the following:

- Broomfield ECC – Ms. McIntyre advised they are currently down two employees, and they have two currently in training. They just opened their applications process again and it will be open until 06/06/22.
- Jeffcom ECC – Mr. Streeter advised they are seeing an increase in COVID activity on their floor which is having some impacts for them. Nothing else to report.
- Westminster ECC – Ms. Mitchell advised that they are over 50% down functionally with some people out on leave. Attrition has hit them a bit, so they are still doing their rolling applications process and testing. They have three people in training and one person scheduled to start in June. Hopefully that will start to build them back up again. They are looking to their HR to increase their pay range and increase incentives to come work here and stay. COVID has been a factor for them also.

EXECUTIVE DIRECTOR'S REPORT

Mr. Irvin advised:

LookoutAlert – last month we saw a little over 7,000 new opt-ins. This month we have seen over 20,000. Total opt-ins are now at 142,716. That figure includes the opt-ins imported from the CodeRED system and the new LookoutAlert opt-ins. On June 8 there will be an “All-Call” test of the LookoutAlert system. There was a discussion regarding promotional materials and outreach to promote opt-in to the system.

J-FON – Mr. Irvin advised that Tom Dillon, MinnTex, our fiber engineer who has been instrumental in this project since inception is retiring. Dean Davis, JCSO IT Manager who has served as the Chair of the J-FON committee since inception is also retiring. Our Locates Manager at Lumin8 (formerly W-L Contractors) took another job and has been replaced. Mr. Irvin has held several successful meetings to chart a path forward for management of the network. Mr. Irvin said that he also met with Dick Hall, Advanced Fiber Response, Inc. regarding providing engineering and emergency maintenance services in the event of a fiber cut.

CO NENA-APCO - Mr. Irvin attended the annual conference and attended several informative sessions including a CO PUC 9-1-1 Advisory Task Force meeting and a Managers and Directors session, both of which provided for some very constructive exchange with peers throughout the state.

There was a discussion regarding the parallel operation of CodeRED and LookoutAlert regarding weather warnings.

LEGAL COUNSEL REPORT

Mr. Tharp updated the board on these matters:

WEA – FCC Wireless Emergency Alerts rule making comments are due on June 21st. We've been working with LETA (Larimer Emergency Telephone Authority) and Adams, Arapahoe and Boulder County 9-1-1 Authorities. The FCC asked for volunteers for WEA location testing in the third quarter. We volunteered for that along with Jeffcom to be part of the testing. It is unknown if we will be selected to be part of the testing.

CO PUC – not much going on though there is the rulemaking discussing increasing the state 9-1-1 surcharge to pay for network diversity in rural areas primarily but not exclusively.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Director Fletcher adjourned the meeting.



Management Financial Statements

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2021 and April 30, 2022.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

A handwritten signature in black ink that reads "Amanda Kae Castei". The signature is written in a cursive, flowing style.

Pinnacle Consulting Group, Inc.
May 19, 2022


JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY				23-May-22
BALANCE SHEET				
December 31, 2021 and April 30, 2022				
		Unaudited	Unaudited	
		Actual	Actual	
		12/31/2021	4/30/2022	
Assets				
Current Assets				
Cash, Checking	\$	5,216,203	\$ 5,532,908	
Cash, Savings		505	408	
Accounts Receivable		1,577,767	1,875,667	
Prepaid Expense		319,916	208,790	
Total Current Assets	\$	7,114,391	\$ 7,617,773	
Long-Term Assets				
Construction in Progress	\$	4,074,140	\$ 4,074,140	
Infrastructure		25,895	25,895	
Right of Ways		568,082	568,082	
West Corridor Fiber Optic		865,614	865,614	
Accumulated Depreciation		(353,258)	(353,258)	
Total Long-Term Assets	\$	5,180,473	\$ 5,180,473	
Total Assets		\$ 12,294,864	\$ 12,798,246	
Liabilities				
Current Liabilities				
Accounts Payable	\$	1,295,101	\$ 1,023,907	
Total Current Liabilities	\$	1,295,101	\$ 1,023,907	
Total Liabilities		\$ 1,295,101	\$ 1,023,907	
Fund Equity				
Net Investment in Fixed Assets	\$	5,180,473	\$ 5,180,473	
Fund Balance				
Nonspendable		319,916	208,790	
Unassigned		5,499,374	6,385,076	
Total Fund Equity		\$ 10,999,763	\$ 11,774,339	
Total Liabilities and Fund Equity		\$ 12,294,864	\$ 12,798,246	
		=	=	

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						23-May-22
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS						
December 31, 2021 Actual, 2022 Adopted and Projected Budget						
Year-to-date Actual, Budget and Variance through April 30, 2022						
Modified Accrual Budgetary Basis						
GENERAL FUND	2021	2022	2022	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
Revenues	Actual	Budget	Budget	04/30/22	04/30/22	04/30/22
9-1-1 fee (ETC)	\$ 11,378,688	\$ 11,736,000	\$ 12,000,000	\$ 4,276,322	\$ 3,912,000	\$ 364,322
9-1-1 fee (prepaid)	1,340,043	1,228,385	1,228,385	441,760	409,462	32,298
PUC Statewide 9-1-1 Trust Reimbursement	755,342	550,000	858,000	305,614	183,333	122,281
Interest Income	-	5,000	5,000	-	1,667	(1,667)
Miscellaneous Income	-	500	500	-	167	(167)
Total Revenues	\$ 13,474,073	\$ 13,519,885	\$ 14,091,885	\$ 5,023,696	\$ 4,506,628	\$ 517,068
Expenditures						
Administrative	\$ 247,407	\$ 269,415	\$ 269,604	\$ 77,873	\$ 89,803	\$ 11,930
Agency Operating Fund - BRO	973,239	909,613	909,613	323,827	323,827	-
Agency Operating Fund - WES	1,621,633	1,516,021	1,516,021	539,676	539,676	-
Agency Operating Fund - JEFFCOM	8,221,742	7,681,175	7,681,175	2,734,817	2,734,817	-
Disaster & Recovery Plan (DRP)	28,435	61,800	61,800	57,390	61,800	4,410
GIS System	176,400	185,400	185,220	185,220	185,400	180
Line Charges	526,289	628,476	608,823	200,861	209,492	8,631
Notification Systems (ENS)	143,829	136,105	136,105	88,951	86,548	(2,403)
Special Projects	361,338	1,410,632	1,410,632	40,505	472,986	432,481
Total Operating Expenditures	\$ 12,300,312	\$ 12,798,637	\$ 12,778,993	\$ 4,249,120	\$ 4,704,349	\$ 455,229
Revenues over/(under) Expenditures	1,173,761	\$ 721,248	\$ 1,312,892	\$ 774,576	\$ (197,721)	\$ 972,297
Beginning Fund Balance	4,645,529	4,963,336	5,819,290	5,819,290		
Ending Fund Balance	\$ 5,819,290	\$ 5,684,584	\$ 7,132,182	\$ 6,593,866		
Components of Ending Fund Balance						
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000		
Operating Reserve (Target 25% of Expenditures)	3,075,078	3,199,659	3,194,748	3,194,748		
Unrestricted	1,994,212	1,734,925	3,187,434	2,649,118		
Ending Fund Balance	\$ 5,819,290	\$ 5,684,584	\$ 7,132,182	\$ 6,593,866		

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY							23-May-22
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL							
December 31, 2021 Actual, 2022 Adopted and Projected Budget							
Year-to-date Actual, Budget and Variance through April 30, 2022							
	2021	2022	2022	Actual	Budget	Variance	
	Unaudited	Adopted	Projected	Through	Through	Through	
	Actual	Budget	Budget	4/30/2022	4/30/2022	4/30/2022	
Administrative							
Accounting	\$ 44,548	\$ 65,900	\$ 65,900	\$ 15,210	\$ 21,967	\$ 6,757	
Bank Charges	6,416	-	-	-	-	-	
Executive Director (ED)							
401k & Benefits	25,927	25,024	25,024	8,115	8,341	226	
Mileage Reimbursement	-	488	488	-	163	163	
Payroll Tax	9,218	9,682	9,682	3,278	3,227	(51)	
Wages & Salaries	118,781	121,133	121,133	41,554	40,376	(1,178)	
Insurance	5,997	5,721	5,721	1,772	1,907	135	
Legal	26,643	30,900	30,900	4,888	10,300	5,412	
Meeting & Misc							
Admin Web/Listserves	352	267	456	456	89	(367)	
Meeting & Misc - Other	4,291	4,120	4,120	604	1,373	769	
Phone/Web Conferencing	155	412	412	-	137	137	
Office Supplies & Postage	437	1,030	1,030	10	343	333	
Payroll Expenses	4,642	4,532	4,532	1,986	1,511	(475)	
Public Web	-	206	206	-	69	69	
Total Administrative Expenses	\$ 247,407	\$ 269,415	\$ 269,604	\$ 77,873	\$ 89,803	\$ 11,930	
Agency Operating Fund (AOF)							
Broomfield	\$ 973,239	\$ 909,613	\$ 909,613	\$ 323,827	\$ 323,827	\$ -	
Westminster	1,621,633	1,516,021	1,516,021	539,676	539,676	-	
Jeffcom	8,221,742	7,681,175	7,681,175	2,734,817	2,734,817	-	
Total Agency Operating Fund (AOF)	\$ 10,816,614	\$ 10,106,809	\$ 10,106,809	\$ 3,598,320	\$ 3,598,320	\$ -	
Disaster & Recovery Plan (DRP)							
SRBC Recurring	\$ 28,435	\$ 61,800	\$ 61,800	\$ 57,390	\$ 61,800	\$ 4,410	
Total Disaster & Recovery Plan (DRP)	\$ 28,435	\$ 61,800	\$ 61,800	\$ 57,390	\$ 61,800	\$ 4,410	
GIS System							
GIS System Support	\$ 176,400	\$ 185,400	\$ 185,220	\$ 185,220	\$ 185,400	\$ 180	
Total GIS System	\$ 176,400	\$ 185,400	\$ 185,220	\$ 185,220	\$ 185,400	\$ 180	
Line Charges							
Call Box MRC	\$ 9,140	\$ 9,600	\$ 9,600	\$ 3,026	\$ 3,200	\$ 174	
Jeffcom DS1	24,885	-	24,000	6,094	-	(6,094)	
ESInet	449,226	613,876	562,905	187,635	204,625	16,990	
Other	43,038	5,000	12,318	4,106	1,667	(2,439)	
Total Line Charges	\$ 526,289	\$ 628,476	\$ 608,823	\$ 200,861	\$ 209,492	\$ 8,631	
Notification Systems (ENS)							
ALI Database Extract (ADE)	\$ 18,754	\$ 17,140	\$ 17,140	\$ 9,242	\$ 5,713	\$ (3,529)	
CodeRed (ECN)	125,075	115,360	115,360	79,633	79,633	-	
VoIP Record Extract	-	3,605	3,605	76	1,202	1,126	
Total Notification Systems (ENS)	\$ 143,829	\$ 136,105	\$ 136,105	\$ 88,951	\$ 86,548	\$ (2,403)	
Special Projects							
Call Box Project	\$ 10,398	\$ 6,695	\$ 6,695	\$ -	\$ 5,007	\$ 5,007	
Fiber Optics							
J-FON	235,094	278,100	278,100	10,385	92,700	82,315	
Last Mile Fiber Project	-	437,750	437,750	400	145,917	145,517	
North Metro	-	390,252	390,252	-	130,084	130,084	
Smart911	89,161	91,836	91,836	29,720	30,612	892	
Special Projects	26,685	206,000	206,000	-	68,667	68,667	
Total Special Projects	\$ 361,338	\$ 1,410,632	\$ 1,410,632	\$ 40,505	\$ 472,986	\$ 432,481	
Total Expenditures	\$ 12,300,312	\$ 12,798,637	\$ 12,778,993	\$ 4,249,120	\$ 4,704,349	\$ 455,229	

**Jefferson County Emergency Communications Authority
2022 Cash Projection Report**

	January	February	March	April	May	June	July	August	September	October	November	December
	Actual	Actual	Actual	Actual	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)
Cash on Hand	\$ 5,209,788	\$ 4,994,787	\$ 4,629,500	\$ 5,230,658	\$ 5,532,908	\$ 5,564,606	\$ 5,500,870	\$ 5,532,016	\$ 5,563,714	\$ 5,593,005	\$ 5,624,151	\$ 5,655,849
<u>Expected Inflows:</u>												
2021 Revenues (As projected, less paid)												
9-1-1- fee (ETC)	\$ 995,878	\$ 649,734	\$ 1,291,618	\$ 1,040,477	\$ 969,787	\$ 969,787	\$ 969,787	\$ 969,787	\$ 969,787	\$ 969,787	\$ 969,787	\$ 969,787
9-1-1- fee (prepaid)	98,263	103,499	123,248	116,750	98,328	98,328	98,328	98,328	98,328	98,328	98,328	98,328
PUC Statewide 911 Trust Reimbursement	61,778	65,661	113,664	64,512	30,548	30,548	30,548	30,548	30,548	30,548	30,548	30,548
Interest Income	-	-	-	-	625	625	625	625	625	625	625	625
Miscellaneous Income	-	-	-	-	63	63	63	63	63	63	63	63
Total Expected Inflows	\$ 6,365,706	\$ 818,894	\$ 1,528,530	\$ 1,221,738	\$ 1,099,351	\$ 1,099,351	\$ 1,099,351	\$ 1,099,351	\$ 1,099,351	\$ 1,099,351	\$ 1,099,351	\$ 1,099,351
<u>Expected Outflows:</u>												
2021 Obligations (As projected, less paid)												
Administrative												
Accounting	\$ 2,226	\$ 180	\$ 5,904	\$ 8,911	\$ 6,085	\$ 6,085	\$ 6,085	\$ 6,085	\$ 6,085	\$ 6,085	\$ 6,085	\$ 6,085
Bank Charges	-	-	-	-	-	-	-	-	-	-	-	-
Executive Director (ED)	13,380	14,060	13,349	13,211	12,791	12,791	12,791	12,791	12,791	12,791	12,791	12,791
Insurance	-	-	-	-	-	5,721	-	-	-	-	-	-
Legal	-	433	3,460	995	3,252	3,252	3,252	3,252	3,252	3,252	3,252	3,252
Meeting & Misc	130	456	1,299	-	364	364	364	364	364	364	364	364
Office Supplies & postage	8	-	-	-	128	128	128	128	128	128	128	128
Public Web	-	-	-	-	26	26	26	26	26	26	26	26
Payroll Expense	-	466	173	294	450	450	450	450	450	450	450	450
Administrative Total	\$ 15,744	\$ 15,594	\$ 24,184	\$ 23,411	\$ 23,095	\$ 28,816	\$ 23,095	\$ 23,095	\$ 23,095	\$ 23,095	\$ 23,095	\$ 23,095
Agency Operating Fund (AOF)												
BRO Recurring	\$ 96,424	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801	\$ 75,801
Jeffcom Wages & Salaries	814,523	640,098	640,098	640,098	640,098	640,098	640,098	640,098	640,098	640,098	640,098	640,098
WES Recurring	160,671	126,335	126,335	126,335	126,335	126,335	126,335	126,335	126,335	126,335	126,335	126,335
Agency Operating Fund (AOF) Total	\$ 1,071,618	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234	\$ 842,234
Disaster & Recovery Plan (DRP)												
SRBC Recurring	\$ -	\$ 57,390	\$ -	\$ -	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551
Disaster & Recovery Plan (DRP) Total	\$ -	\$ 57,390	\$ -	\$ -	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551
GIS System												
GIS System Support	\$ -	\$ 185,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS System Total	\$ -	\$ 185,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Line Charges												
Call Box MRC	\$ 754	\$ 758	\$ 758	\$ 756	\$ 822	\$ 822	\$ 822	\$ 822	\$ 822	\$ 822	\$ 822	\$ 822
ESInet	45,133	73,265	45,133	47,917	50,303	50,303	50,303	50,303	50,303	50,303	50,303	50,303
Jeffcom DS1	2,031	2,031	2,031	2,031	2,031	2,031	2,031	2,031	2,031	2,031	2,031	2,031
Other	2,808	2,812	2,805	-	500	500	500	500	500	500	500	500
Line Charges Total	\$ 50,727	\$ 78,866	\$ 50,728	\$ 50,705	\$ 53,657	\$ 53,657	\$ 53,657	\$ 53,657	\$ 53,657	\$ 53,657	\$ 53,657	\$ 53,657
Notification Systems (ENS)												
ALI Database Extractio (ADE)	\$ 1,054	\$ -	\$ 7,202	\$ 2,040	\$ 856	\$ 856	\$ 856	\$ 856	\$ 856	\$ 856	\$ 856	\$ 856
CodeRed (ECN)	129,400	-	-	-	-	-	-	-	-	-	-	-
VoIP Record Extract	-	76	-	-	-	-	-	-	1,855	-	-	-
Notification Systems (ENS) Total	\$ 130,454	\$ 76	\$ 7,202	\$ 2,040	\$ 856	\$ 856	\$ 856	\$ 856	\$ 2,711	\$ 856	\$ 856	\$ 856
Special Projects												
Call Box Project	\$ 4,812	\$ -	\$ -	\$ -	\$ 235	\$ 235	\$ 235	\$ 235	\$ 235	\$ 235	\$ 235	\$ 235
Fiber Optics	8,403	4,401	3,024	1,099	32,647	32,647	32,647	32,647	32,647	32,647	32,647	32,647
Last Mile Fiber Project	-	400	-	-	54,669	54,669	54,669	54,669	54,669	54,669	54,669	54,669
North Metro	-	-	-	-	48,781	48,781	48,781	48,781	48,781	48,781	48,781	48,781
Smart911	-	-	-	-	11,479	11,479	11,479	11,479	11,479	11,479	11,479	11,479
Other	89,161	-	-	-	-	89,161	-	-	-	-	-	27,678
Special Projects Total	\$ 102,376	\$ 4,801	\$ 3,024	\$ 1,099	\$ 147,812	\$ 236,973	\$ 147,812	\$ 147,812	\$ 147,812	\$ 147,812	\$ 147,812	\$ 175,490
Total Expected Outflows	\$ 1,370,919	\$ 1,184,181	\$ 927,371	\$ 919,488	\$ 1,067,653	\$ 1,163,086	\$ 1,068,204	\$ 1,067,653	\$ 1,070,059	\$ 1,068,204	\$ 1,067,653	\$ 1,095,331
Net Inflows/Outflows	\$ 4,994,787	\$ (365,287)	\$ 601,158	\$ 302,250	\$ 31,698	\$ (63,736)	\$ 31,146	\$ 31,698	\$ 29,291	\$ 31,146	\$ 31,698	\$ 4,020
Estimated Cash Position	\$ 4,994,787	\$ 4,629,500	\$ 5,230,658	\$ 5,532,908	\$ 5,564,606	\$ 5,500,870	\$ 5,532,016	\$ 5,563,714	\$ 5,593,005	\$ 5,624,151	\$ 5,655,849	\$ 5,659,868

JCECA - 2022 May Expenditure Request Authorization 052322 1104						
Request Number	Date of Board Approval	Agency	Description	Expense Category	NTE Amt Requested	
2022-008		Multi	ECC distributions for Jun 2022	AOF	842,234.08	
2022-009		Multi	RAVE Aware services 06/01 through 12/31 2022, quote #Q-03928-1	ENS	35,166.67	
				Total	877,400.75	
Expenditures Approved by Executive Director (signature):						
Expenditures Approved by Board Member (signature):						
Expenditures Approved by Board Member (signature):						

**NOTICE OF MEETING FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)
JUNE 23, 2022 AT 10 A.M.**

THIS WILL BE A VIRTUAL MEETING ONLY

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press *6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
 - a. May 26, 2022, Monthly Meeting.
4. Treasurer's Report:
 - a. Financial Reports – Pinnacle Consulting Group, Inc.
 - i. Financial Statements.
 - ii. Cash Encumbrance Report.
 - b. Status of 2021 audit.
 - c. Discussion of 2022 budget amendment, 2023 budget planning/adoption schedule.
 - d. Expenditure Requests – Executive Director.
5. Emergency Communication Center (ECC) Partners Reports:
 - a. City and County of Broomfield (Broomfield PD PSAP).
 - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
 - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director's Report
 - a. Status of LookoutAlert opt-in.
7. Legal Counsel Report.
8. New Business
9. Adjournment.