

**MINUTES OF THE**  
**JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY**  
**March 25, 2021**

The Jefferson County Emergency Communications Authority (“JCECA”) Board of Directors met in regular session via a virtual Google Meet due to COVID-19 related closures.

Present:                    Director Alan Fletcher  
                                 Director Mike Kulp  
                                 Director Gary Creager  
                                 Director Tracy Kraft-Tharp  
                                 Director John Prejzner  
                                 Attorney Ryan Tharp

Also, Present:            Jeff Irvin, Executive Director  
                                 Amanda Castle, Pinnacle Consulting Group (PCGI)  
                                 Kristy O’Hayre, Broomfield PD  
                                 Monty Heffner, Broomfield PD  
                                 Norm Haubert, Westminster PD  
                                 Jeff Streeter, Jeffcom  
                                 Vicki Pickett, Jeffcom  
                                 JD Jepkma, JCSO  
                                 Mike Weege, Evergreen FPD

Director Fletcher called the meeting to order and asked the attendees to join him in observance of a moment of silence for the victims of the Boulder shooting incident including Boulder Police Officer Eric Talley.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE MINUTES**

The Board upon motion of Director Kraft-Tharp, duly seconded by Director Kulp and by unanimous vote, approved the Minutes of February 25, 2021.

**TREASURER'S REPORT**

Amanda Castle, Pinnacle Consulting Group, Inc. (PCGI), presented the financial report for the month ending 02/28/21 (copy attached). Ms. Castle began by reviewing the Balance Sheet on page one noting that the cash balance has remained steady. She noted that accounts receivable (AR) is up slightly due to an increase in emergency telephone charge (ETC) revenue relative to prepaid collections. She advised for now we will continue to monitor and that AR as of 02/28/21 was just over \$1.9M. Mr. Irvin noted that we had seen a substantial increase in prepaid revenue to \$93K in February up from an approximate monthly average of \$14K owing to the change in how the Colorado Department of Revenue is collecting the point of sale surcharge. The change is a result of HB20-1293 enacted last year. In February we also saw the first monies coming from the 9-1-1 Trust Fund surcharges established to offset the ESInet monthly recurring costs. The initial payment was low due to a lag in implementation by the telephone service providers (TSP’s). This will be made up in subsequent months.

Ms. Castle then reviewed the Statement of Revenues & Expenditures with Budgets on page two of the report noting that the ETC revenue is trending slightly overbudget. She has not adjusted the projection and will wait a few months to see if the trend continues. The prepaid was adjusted up per the explanation Mr. Irvin provided. Revenues are trending as anticipated. Expenditures are budgeted at \$2.3M and the Authority is now at a \$2MK threshold.

Ms. Castle then reviewed the Statement of Revenues & Expenditures with Budgets-Detail on page three of the report noting the following:

- Administrative expenses are trending as expected.
- Agency Operating Fund expenses are on point and exactly where expected.
- For other expenditures some are trending slightly above, and some are trending slightly below.

Ms. Castle returned to page 2 the Statement of Revenues & Expenditures with Budgets and discussed the affect of the increased prepaid revenue. She is currently anticipating the ending fund balance will be significantly higher resulting in a \$2.2M unrestricted fund balance. Ms. Castle advised the board has a few decisions they can make:

- Hold the money in an unrestricted balance.
- Move part of it into a Capital Reserve or chose to increase the Capital Reserve from \$750K to something that may be deemed more reasonable.
- Increase Special Projects and AOF in future years.

Ms. Castle advised that she provided this as “food for thought” for the board and advised a decision was not needed now. She stated that, in her professional opinion, having \$2.2M in unrestricted is perhaps not the most prudent use of those funds and that looking at the AOF, Special Projects and Capital Reserve are the “strong holds” for those dollars particularly given that we will have the increase in prepaid revenue in perpetuity.

Ms. Castle then reviewed the Cash Encumbrance report (copy attached). She advised that the report estimates the cash position at the end of the year will be \$4.6M. With the increase in prepaids she expects this to increase to just over \$5M.

Ms. Castle then provided an update on the 2020 audit. Field work will begin next week. She anticipated we will have a draft of the audit by the May meeting for review and approval in order that the audit will be finalized in June. The approved audit will be filed with the state and then we will move on to the 2020 budget.

The Board upon motion of Director Creager, duly seconded by Director Prejzner and by unanimous vote, approved the Treasurer’s Report.

Director Fletcher requested that Mr. Irvin add a discussion regarding the cash balance to the agenda for the April meeting. Ms. Castle advised she would provide a memo explaining options and best practices for the Authority to consider.

Mr. Irvin presented the expenditure requests for March (copy attached).

The Board upon motion of Director Creager, duly seconded by Director Kulp and by unanimous vote, approved the expenditure requests for the month of March 2021 in the amount of \$779,788.83.

## **PSAP PARTNERS REPORT**

The PSAP partners reported the following:

- Broomfield ECC – Mr. Heffner had no updates to report.
- Jeffcom ECC – Ms. Pickett mentioned that Jeffcom had a lot of involvement in the Boulder shooting incident. One of their dispatchers took over the mutual aid channel to provide support and managed the resources coming in from outside agencies.
- Westminster ECC – Mr. Haubert reported they completed a successful CAD (computer assisted dispatch), mobile and RMS (records management system) cutover there was no report from the Westminster ECC.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Irvin advised that the emergency notification system (ENS) was discussed at length during the JCECA Advisory Committee (AdvComm) meeting this week and noted the following:

- The board had approved \$24K for an agreement for review of the RAVE Collaborate product in January. The agreement was contingent on a successful evaluation that ended this month. The Advisory Committee is not asking the board for permission go forward with Collaborate at this time.
- The Advisory committee wishes to continue the Collaborate evaluation along with evaluation of the RAVE Alert ENS product. Mr. Irvin has asked the vendor, (RAVE Mobile Safety) to extend the evaluation period to the end of Q2.
- Hal Grieb, JCSO Emergency Management Director and Jesse Daniel, JCSO Emergency Management Coordinator, also participated in the discussion.
- Holding a stakeholder meeting with the purpose of creating a list of ENS system features to be used as a basis for a request for proposals (RFP) was discussed.
- It was discussed that a system is needed that meets the day to day needs of the law enforcement (LE) and fire/EMS (emergency medical services) community along with that of emergency management for large scale incidents.
- Mr. Irvin advised that “those wheels are turning now” and will hopefully result in quick action in the next couple of months with regard to an RFP process.
- Ms. Pickett advised that she and Mr. Daniel are developing a briefing for interested agencies to provide a better understanding of both the capabilities and limitations of the ENS. Invitations are being sent to stakeholders for virtual meetings on 04/01/2021 for AM and PM presentation sessions.
- Mr. Irvin advised that he attended a virtual meeting with Kimberly Culp, Larimer Emergency Telephone Authority (LETA) and Justin Montgomery, Jefferson County Senior Planner. Mr. Montgomery requested the meeting as he has been charged with researching how Planning and Zoning might change their policies and procedures to augment response to critical incidents. The area served by LETA suffered extreme wildfire activity in 2020.

Mr. Irvin and Mr. Tharp continue to work with the Colorado State Patrol to facilitate ESInet (emergency services IP network) access for their Denver Regional Communications Center (DRCC) at 6<sup>th</sup> and Kipling St.

The Colorado PUC 9-1-1 Advisory Task Force (Task Force) has been working on response comments to an FCC notice or proposed rulemaking (NOPRM) to address 9-1-1 fee diversion.

At the request of Director Fletcher Mr. Irvin provided and update regarding the Jefferson County Public Safety Fiber Optic Network (J-FON):

- City of Westminster connection - the licensing agreement with the Regional Transportation District (RTD) is being finalized and, once complete, will allow the project to move forward.
- Discussions with the Jefferson County Public Schools (R-1 District) regarding collaboration with their JeffcoNet project continue.
- The City and County of Broomfield has reached out regarding planning for their connection to J-FON so we will be having planning discussions and will await their adoption of the J-FON Policy by resolution.
- In a recent virtual meeting of the Front Range Gig PoP (FRGP - <https://frgp.net/frgp/>) group a question was asked regarding J-FON access at the Denver Federal Center (DFC). The National Renewable Energy Laboratory (NREL) has added some offices and inquired as to whether connectivity for access to FRGP internet resources is available, Mr. Irvin advised the group of JCECA's need for conduit from the DFC area east on Alameda to Allison Pkwy for network diversity. The engineers are comparing resources to see if a collaboration is possible.

### **LEGAL COUNSEL REPORT**

Mr. Tharp advised:

- That the petition going before the Colorado Public Utilities Commission (PUC) for an additional four concurrent ESInet session to provide access for the CSP DRCC is close to being filed.
- The FCC 9-1-1 fee diversion comments have been filed. JCECA joined the Task Force comments and did not file additional comments. Now we will be reviewing all the comments filed and possibly filing additional comment in response.
- The PUC started a rulemaking to adopt permanent rules for implementation of changes brought about by HB20-1293 last year. Prior to this the PUC conducted very long stakeholder process that Mr. Tharp and Mr. Irvin participated in to work on the rules. We did not file comments regarding the proposed rules as we were involved in the process providing input for the rules.

### **NEW BUSINESS**

There was no new business.

### **ADJOURNMENT**

Director Fletcher adjourned the meeting.



## Management Financial Statements

BOARD OF DIRECTORS  
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2020 and February 28, 2021. We have also presented the accompanying 2021 adopted budgets of revenues, expenditures, and funds available prepared on the modified accrual basis.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

A handwritten signature in black ink that reads "Amanda Kae Caste". The signature is written in a cursive, flowing style.

Pinnacle Consulting Group, Inc.  
March 18, 2021

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY					18-Mar-21
BALANCE SHEET					
December 31, 2020 and February 28, 2021					
		Unaudited	Unaudited		
		Actual	Actual		
		<u>12/31/2020</u>	<u>2/28/2021</u>		
<b>Assets</b>					
Current Assets					
Cash, Checking	\$	4,005,727	\$	3,887,338	
Cash, Savings		505		505	
Accounts Receivable		1,637,619		1,959,196	
Prepaid Expense		2,425		1,508	
Total Current Assets	\$	5,646,276	\$	5,848,547	
Long-Term Assets					
Construction in Progress	\$	3,965,578	\$	3,965,578	
Infrastructure		25,895		25,895	
Right of Ways		568,082		568,082	
West Corridor Fiber Optic		865,614		865,614	
Accumulated Depreciation		(304,798)		(304,798)	
Total Long-Term Assets	\$	5,120,371	\$	5,120,371	
<b>Total Assets</b>		<b>\$ 10,766,647</b>		<b>\$ 10,968,918</b>	
<b>Liabilities</b>					
Current Liabilities					
Accounts Payable	\$	1,047,233	\$	1,166,957	
Total Current Liabilities	\$	1,047,233	\$	1,166,957	
<b>Total Liabilities</b>		<b>\$ 1,047,233</b>		<b>\$ 1,166,957</b>	
<b>Fund Equity</b>					
Net Investment in Fixed Assets	\$	5,120,371	\$	5,120,371	
Fund Balance					
Nonspendable		2,425		1,508	
Unassigned		4,596,618		4,680,082	
<b>Total Fund Equity</b>		<b>\$ 9,719,414</b>		<b>\$ 9,801,961</b>	
<b>Total Liabilities and Fund Equity</b>		<b>\$ 10,766,647</b>		<b>\$ 10,968,918</b>	
		=		=	

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						18-Mar-21
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS						
December 31, 2020 Actual, 2021 Adopted and Projected Budget						
Year-to-date Actual and Variance through February 28, 2021						
Modified Accrual Budgetary Basis						
GENERAL FUND	2020	2021	2021	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
Revenues	Actual	Budget	Budget	02/28/21	02/28/21	02/28/21
9-1-1 fee (ETC)	\$ 11,460,907	\$ 11,736,000	\$ 11,736,000	\$ 2,060,974	\$ 1,956,000	\$ 104,974
9-1-1 fee (prepaid)	243,302	260,000	1,078,096	114,864	43,333	71,531
PUC Statewide 9-1-1 Trust Reimbursement	579,828	550,000	550,000	-	91,667	(91,667)
Interest Income	-	10,000	10,000	-	1,667	(1,667)
Miscellaneous Income	8,170	500	500	-	83	\$ (83)
<b>Total Revenues</b>	<b>\$ 12,292,207</b>	<b>\$ 12,556,500</b>	<b>\$ 13,374,596</b>	<b>\$ 2,175,838</b>	<b>\$ 2,092,750</b>	<b>\$ 83,088</b>
					-	
Expenditures						
Administrative	\$ 235,249	\$ 282,519	\$ 276,519	\$ 40,899	\$ 46,920	\$ 6,021
Agency Operating Fund - BRO	769,737	841,916	841,916	140,320	140,320	-
Agency Operating Fund - WES	1,282,895	1,402,761	1,402,761	233,794	233,794	-
Agency Operating Fund - JEFFCOM	6,500,000	7,112,789	7,112,789	1,185,464	1,185,464	-
Disaster & Recovery Plan (DRP)	75,739	60,000	60,000	1,246	10,000	8,754
GIS System	168,000	180,000	180,000	176,400	176,400	-
Line Charges	622,270	583,500	583,771	13,690	105,583	91,893
Notification Systems (ENS)	125,200	141,500	141,500	112,000	118,583	6,583
Special Projects	410,500	1,372,385	1,372,385	189,478	311,003	121,525
Other	-	-	-	-	-	-
<b>Total Operating Expenditures</b>	<b>\$ 10,189,590</b>	<b>\$ 11,977,370</b>	<b>\$ 11,971,641</b>	<b>\$ 2,093,291</b>	<b>\$ 2,328,067</b>	<b>\$ 234,776</b>
<b>Revenues over/(under) Expenditures</b>	<b>2,102,617</b>	<b>\$ 579,130</b>	<b>\$ 1,402,955</b>	<b>\$ 82,547</b>	<b>\$ (235,317)</b>	<b>\$ 317,864</b>
<b>Beginning Fund Balance</b>	<b>2,496,426</b>	<b>4,165,213</b>	<b>4,599,043</b>	<b>4,599,043</b>		
<b>Ending Fund Balance</b>	<b>\$ 4,599,043</b>	<b>\$ 4,744,343</b>	<b>\$ 6,001,998</b>	<b>\$ 4,681,590</b>		
Components of Ending Fund Balance						
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000		
Operating Reserve (Target 25% of Expenditures)	2,547,398	2,994,343	2,992,910	2,992,910		
Unrestricted	1,301,645	1,000,000	2,259,088	938,680		
<b>Ending Fund Balance</b>	<b>\$ 4,599,043</b>	<b>\$ 4,744,343</b>	<b>\$ 6,001,998</b>	<b>\$ 4,681,590</b>		

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						18-Mar-21
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL						
December 31, 2020 Actual, 2021 Adopted and Projected Budget						
Year-to-date Actual and Variance through February 28, 2021						
2021 Adopted Budget						
	2020	2021	2021	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
	Actual	Budget	Budget	2/28/2021	2/28/2021	2/28/2021
<b>Administrative</b>						
Accounting	\$ 50,587	\$ 53,500	\$ 53,500	\$ 8,869	\$ 8,917	\$ 48
Bank Charges	5,515	1,000	1,000	-	-	-
Executive Director (ED)						
401k & Benefits	24,017	24,295	24,295	3,913	4,049	136
Mileage Reimbursement	69	474	474	-	79	79
Payroll Tax	8,744	9,400	9,400	1,590	1,567	(23)
Wages & Salaries	112,542	117,605	117,605	19,601	19,601	(0)
Insurance	5,283	6,500	6,500	910	1,083	173
Legal	16,424	60,000	54,000	4,419	10,000	5,581
Meeting & Misc						
Admin Web/Listserve	205	225	225	-	38	38
Meeting & Misc - Other	6,111	4,000	4,000	350	667	317
Phone/Web Conferencing	420	400	400	13	67	54
Office Supplies & Postage	1,118	1,000	1,000	6	167	161
Payroll Expenses	4,214	3,920	3,920	1,228	653	(575)
Public Web	-	200	200	-	33	33
Other	-	-	-	-	-	-
Total Administrative Expenses	\$ 235,249	\$ 282,519	\$ 276,519	\$ 40,899	\$ 46,920	\$ 6,021
<b>Agency Operating Fund (AOF)</b>						
Broomfield	\$ 769,737	\$ 841,916	\$ 841,916	\$ 140,320	\$ 140,320	\$ -
Westminster	1,282,895	1,402,761	1,402,761	233,794	233,794	-
Jeffcom	6,500,000	7,112,789	7,112,789	1,185,464	1,185,464	-
Other						
Total Agency Operating Fund (AOF)	\$ 8,552,632	\$ 9,357,466	\$ 9,357,466	\$ 1,559,578	\$ 1,559,578	\$ -
<b>Disaster &amp; Recovery Plan (DRP)</b>						
SRBC Recurring	\$ 75,739	\$ 60,000	\$ 60,000	\$ 1,246	\$ 10,000	\$ 8,754
Other						
Total Disaster & Recovery Plan (DRP)	\$ 75,739	\$ 60,000	\$ 60,000	\$ 1,246	\$ 10,000	\$ 8,754
<b>GIS System</b>						
GIS System Support	\$ 168,000	\$ 180,000	\$ 180,000	\$ 176,400	\$ 176,400	\$ -
Total GIS System	\$ 168,000	\$ 180,000	\$ 180,000	\$ 176,400	\$ 176,400	\$ -
<b>Line Charges</b>						
ANI/ALI SR	\$ 182,120	\$ -	\$ 2,524	\$ -	\$ -	\$ -
Call Box MRC	7,778	8,500	8,500	1,530	1,417	(113)
Jeffcom DS1	13,784	10,000	10,271	10,271	10,000	(271)
ESInet	407,789	550,000	547,476	-	91,666	91,666
Other	10,799	15,000	15,000	1,889	2,500	611
Total Line Charges	\$ 622,270	\$ 583,500	\$ 583,771	\$ 13,690	\$ 105,583	\$ 91,893
<b>Notification Systems (ENS)</b>						
ALI Database Extract (ADE)	\$ 13,200	\$ 18,000	\$ 18,000	\$ -	\$ 3,000	\$ 3,000
CodeRed (ECN)	112,000	120,000	120,000	112,000	115,000	3,000
VoIP Record Extract	-	3,500	3,500	-	583	583
Total Notification Systems (ENS)	\$ 125,200	\$ 141,500	\$ 141,500	\$ 112,000	\$ 118,583	\$ 6,583
<b>Special Projects</b>						
Call Box Project	\$ 1,180	\$ 6,500	\$ 6,500	\$ 4,812	\$ 4,812	\$ -
Fiber Optics						
AHEC-DUS	-	-	-	-	-	-
J-FON	203,945	270,000	270,000	91,205	46,876	(44,329)
Last Mile Fiber Project	23,506	425,000	425,000	4,300	70,833	66,533
North Metro	-	378,885	378,885	-	63,148	63,148
Smart911	89,161	92,000	92,000	89,161	92,000	2,839
Special Projects	92,708	200,000	200,000	-	33,334	33,334
Total Special Projects	\$ 410,500	\$ 1,372,385	\$ 1,372,385	\$ 189,478	\$ 311,003	\$ 121,525
<b>Total Expenditures</b>						
	\$ 10,189,590	\$ 11,977,370	\$ 11,971,641	\$ 2,093,291	\$ 2,328,067	\$ 234,776



**Jefferson County Emergency Communications Authority  
2021 Cash Projection Report**

	January	February	March	April	May	June	July	August	September	October	November	December
	Actual	Actual	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)
<b>Cash on Hand</b>	\$ 4,000,727	\$ 4,051,073	\$ 3,887,338	\$ 3,757,468	\$ 3,788,526	\$ 4,135,241	\$ 4,170,759	\$ 4,211,567	\$ 4,258,250	\$ 4,547,308	\$ 4,593,991	\$ 4,640,294
<u>Expected Inflows:</u>												
2021 Revenues (As projected, less paid)												
9-1-1- fee (ETC)	\$ 1,174,609	\$ 643,049	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834	\$ 991,834
9-1-1- fee (prepaid)	17,019	18,541	22,444	22,444	22,444	22,444	22,444	22,444	22,444	22,444	22,444	22,444
PUC Statewide 911 Trust Reimbursement	-	-	-	-	300,000	-	-	-	250,000	-	-	-
Interest Income	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Miscellaneous Income	-	-	50	50	50	50	50	50	50	50	50	50
<b>Total Expected Inflows</b>	<b>\$ 5,192,354</b>	<b>\$ 661,589</b>	<b>\$ 1,015,328</b>	<b>\$ 1,015,328</b>	<b>\$ 1,315,328</b>	<b>\$ 1,015,328</b>	<b>\$ 1,015,328</b>	<b>\$ 1,015,328</b>	<b>\$ 1,265,328</b>	<b>\$ 1,015,328</b>	<b>\$ 1,015,328</b>	<b>\$ 1,015,328</b>
<u>Expected Outflows:</u>												
2021 Obligations (As projected, less paid)												
Administrative												
Accounting	\$ 1,502	\$ 3,992	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801	\$ 4,801
Bank Charges	-	-	-	-	-	-	-	1	-	-	-	5,500
Executive Director (ED)	12,627	12,530	12,614	12,614	12,614	12,614	12,614	12,614	12,614	12,614	12,614	12,614
Insurance	-	-	-	-	-	5,290	-	-	-	-	381	-
Legal	834	-	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917	5,917	2,123
Meeting & Misc	2,572	-	253	253	253	253	253	253	253	253	253	253
Office Supplies & postage	-	6	-	99	99	99	99	99	99	99	99	99
Public Web	-	-	20	20	20	20	20	20	20	20	20	20
Payroll Expense	617	588	272	272	272	272	272	272	272	272	272	272
<b>Administrative Total</b>	<b>\$ 18,151</b>	<b>\$ 17,116</b>	<b>\$ 24,129</b>	<b>\$ 23,975</b>	<b>\$ 23,944</b>	<b>\$ 29,265</b>	<b>\$ 23,975</b>	<b>\$ 23,976</b>	<b>\$ 23,975</b>	<b>\$ 23,975</b>	<b>\$ 24,356</b>	<b>\$ 25,682</b>
Agency Operating Fund (AOF)												
BRO Recurring	\$ 64,145	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160	\$ 70,160
Jeffcom Wages & Salaries	541,667	592,732	592,732	592,732	592,732	592,732	592,732	592,732	592,732	592,732	592,732	592,732
WES Recurring	106,908	116,897	116,897	116,897	116,897	116,897	116,897	116,897	116,897	116,897	116,897	116,897
<b>Agency Operating Fund (AOF) Total</b>	<b>\$ 712,719</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>	<b>\$ 779,789</b>
Disaster & Recovery Plan (DRP)												
SRBC Recurring	\$ 1,246	\$ -	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875	\$ 5,875
<b>Disaster &amp; Recovery Plan (DRP) Total</b>	<b>\$ 1,246</b>	<b>\$ -</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>	<b>\$ 5,875</b>
GIS System												
GIS System Support	\$ -	\$ -	\$ 176,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>GIS System Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 176,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Line Charges												
ANI / ALI SR	\$ 508	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Call Box MRC	765	765	697	697	697	697	697	697	697	697	697	697
ESInet	-	-	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Jeffcom DS1	3,450	5,805	74	74	74	74	74	74	74	74	74	74
Other	943	946	1,311	1,311	1,311	1,311	1,311	1,311	1,311	1,311	1,311	1,311
<b>Line Charges Total</b>	<b>\$ 5,666</b>	<b>\$ 7,516</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>	<b>\$ 57,083</b>
Notification Systems (ENS)												
ALI Database Extractio (ADE)	\$ -	\$ 8,610	\$ 939	\$ 939	\$ 939	\$ 939	\$ 939	\$ 939	\$ 939	\$ 939	\$ 939	\$ 939
CodeRed (ECN)	112,000	-	-	8,000	-	-	-	-	-	-	-	-
VoIP Record Extract	-	-	-	1,750	-	-	-	-	1,750	-	-	-
<b>Notification Systems (ENS) Total</b>	<b>\$ 112,000</b>	<b>\$ 8,610</b>	<b>\$ 939</b>	<b>\$ 10,689</b>	<b>\$ 939</b>	<b>\$ 939</b>	<b>\$ 939</b>	<b>\$ 939</b>	<b>\$ 2,689</b>	<b>\$ 939</b>	<b>\$ 939</b>	<b>\$ 939</b>
Special Projects												
Call Box Project	\$ 4,812	\$ -	\$ 169	\$ 169	\$ 169	\$ 169	\$ 169	\$ 169	\$ 169	\$ 169	\$ 169	\$ 169
Fiber Optics	125,626	10,394	13,398	13,398	13,398	13,398	13,398	13,398	13,398	13,398	13,398	13,398
Last Mile Fiber Project	1,900	1,900	42,120	42,120	42,120	42,120	42,120	42,120	42,120	42,120	42,120	42,120
North Metro	-	-	37,889	37,889	37,889	37,889	37,889	37,889	37,889	37,889	37,889	37,889
Smart911	89,161	-	284	284	284	284	284	284	284	284	284	284
Other	70,000	-	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
<b>Special Projects Total</b>	<b>\$ 291,499</b>	<b>\$ 12,294</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>	<b>\$ 106,859</b>
<b>Total Expected Outflows</b>	<b>\$ 1,141,281</b>	<b>\$ 825,324</b>	<b>\$ 1,145,198</b>	<b>\$ 984,270</b>	<b>\$ 968,613</b>	<b>\$ 979,810</b>	<b>\$ 974,520</b>	<b>\$ 968,646</b>	<b>\$ 976,270</b>	<b>\$ 968,645</b>	<b>\$ 969,026</b>	<b>\$ 970,351</b>
<b>Net Inflows/Outflows</b>	<b>\$ 4,051,073</b>	<b>\$ (163,735)</b>	<b>\$ (129,870)</b>	<b>\$ 31,058</b>	<b>\$ 346,715</b>	<b>\$ 35,518</b>	<b>\$ 40,808</b>	<b>\$ 46,682</b>	<b>\$ 289,058</b>	<b>\$ 46,683</b>	<b>\$ 46,302</b>	<b>\$ 44,977</b>
<b>Estimated Cash Position</b>	<b>\$ 4,051,073</b>	<b>\$ 3,887,338</b>	<b>\$ 3,757,468</b>	<b>\$ 3,788,526</b>	<b>\$ 4,135,241</b>	<b>\$ 4,170,759</b>	<b>\$ 4,211,567</b>	<b>\$ 4,258,250</b>	<b>\$ 4,547,308</b>	<b>\$ 4,593,991</b>	<b>\$ 4,640,294</b>	<b>\$ 4,685,271</b>

<b>JCECA - 2021 Mar Expenditure Request Authorization 032321 0922</b>						
<b>Request Number</b>	<b>Date of Board Approval</b>	<b>Agency</b>	<b>Description</b>	<b>Expense Category</b>	<b>NTE Amt Requested</b>	<b>Notes</b>
2021-014	03/25/21	Multi	ECC payments for April 2021	AOF	779,788.83	
				<b>Total</b>	<b>779,788.83</b>	
<b>Expenditures Recommended by Advisory Committee (date):</b>				<b>03/23/21</b>		
<b>Expenditures Approved by Executive Director (signature):</b>						
<b>Expenditures Approved by Board Member (signature):</b>						
<b>Expenditures Approved by Board Member (signature):</b>						

**NOTICE OF MEETING FOR THE  
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)  
APRIL 22, 2021 AT 10 A.M.**

**DUE TO THE COVID-19 PANDEMIC THIS WILL BE A VIRTUAL MEETING**

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press \*6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
  - a. March 25, 2021 Monthly Meeting.
4. Treasurer's Report:
  - a. Financial Reports – Pinnacle Consulting Group, Inc.
    - i. Financial Statements.
    - ii. Cash Encumbrance Report.
    - iii. Discussion of uses of cash balance.
    - iv. Review/discussion of [Best Practices Purchasing Policy](#).
    - v. Status of 2020 Audit.
  - b. Expenditure Requests – Executive Director.
5. Emergency Communication Center (ECC) Partners Reports:
  - a. City and County of Broomfield (Broomfield PD PSAP).
  - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
  - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director's Report.
  - a. ENS (emergency notification system) discussion.
7. Legal Counsel Report.
8. New Business.
9. Adjournment.